

Cooperative Public Agencies of Washington County

**Minutes for September 17, 2020**

**Members Present:**

Cody Brown, City of Beaverton Jeremy Kind, TVWD

Teri Cunningham, Secretary, City of Beaverton James Vitko, Clean Water Services

Krista Hawkins, Beaverton School District Jim Bateman, City of Lake Oswego

Bert Olheiser, City of Tualatin Steve Curtis, President/Treasurer, City of Beaverton

President/Treasurer, Steve Curtis called the meeting to order at 9:00 am. The meeting was held via MS Teams.

**Introductions:**

All members present introduced themselves.

**Presentation:**

N/A

**Financial Report:**

No money was spent. All of the reporting was done before the previous meeting. Nothing has been rejected by the State.

**COMMITTEE REPORTS:**

**Fleet:** No new info

**RDPO Update:** No new info

**Storm/Sanitary:** Due to air quality we won’t be starting sewer root treatments this week. We’re planning to start our work with neighboring agencies next week.

**Old Business:**

**New Business:**

November Elections – Term has already been extended. Normally the seats are occupied on a one-year cycle. We’re pushing hard in November for replacements. Traditionally Ken would be in line for the President’s spot as he’s the VP. We will send out a notice in the agenda for the next meeting that the leadership structure will be changing in that meeting.

Website Updates – Several different options for hosting, all with similar pricing breakdowns. Because of familiarity, Steve has suggested that we move forward using Squarespace. $18/mo, $20 transfer fee. $236 for the first year which is about half of what we paid Saagervision for the last year’s support. We shouldn’t lose any of the functionality that we see on the current page and we can still have a calendar with upcoming events and training posted on the calendar. Individual sections may be combined in order to streamline the page. Using Squarespace we’ll have the control in our hands and not have to send requests to a third party. Steve will have everything ready to go by November.

Dues – Ken normally checks the PO box and we’ve not heard anything yet. We will check the PO box next week to see what payments have been received. Teri will send a reminder to those who’ve not paid.

**Topic of the Month:**

Wildfire smoke response – How different agencies have reacted to the unhealthy air conditions

**CPAWC AT WORK:**

The meeting adjourned at 9:40 am.

**Next Meeting:**

November 19, 2020

MS Teams or Zoom