

**Cooperative Public Agencies of Washington County
Minutes for May 11, 2006**

Members:

Mark Crowell	City of Cornelius
Colin Croas	Hillsboro School District 1J
Rich Sattler	City of Hillsboro
Craig Sheldon	City of Sherwood
Keith Lewis	Washington County Ops/Maintenance
Melinda Shumaker	Beaverton School District
Ted Claussen	Clean Water Services
Mike Lueck	City of Tigard
V Walker	City of Tigard
Dan Boss	City of Tualatin
Dale Fishback	Tualatin Valley Water District
Rich Girard	Washington County Ops/Maintenance
Terry Van Meter	Training Committee
Lynda Wright	CPAWC Office Assistant (City of Tualatin)

Craig opened the meeting at 10:05 with introductions.

Financial Report:

Craig presented the financial report. The only expense in March was \$150 for the Webmaster. Discussion was made regarding some of the extra \$1,000 that is to be used for training. Dan Boss recommended waiting until next year, if training wasn't essential now. The decision was to wait until next year to use the training money.

Committee Reports:

Equipment Sharing Committee – Keith handed out the Equipment Sharing/Fleet Meeting Report from the April 19th meeting.

Training Committee – Terry VanMeter reported that she, Melinda, and Mary are working on the all day workshop to be held November 1st. Terry is also working on training videos. She will be creating videos for training areas that are not currently on videos. Dan said the video training would be great, since it would save travel time to and from site trainings. Terry is also working on scripts for this summer. Currently, just Terry and Gary Hirsh are on the Training Committee. Colin Croas volunteered to be on the committee, also. Mark asked if anyone was currently having a Competent Person training? It was discussed and suggested that agencies share their trainings. Terry said she would put the information on the website if people would e-mail their training information to her.

Storm/Sanitary Sewer Committee – Ted mentioned that they didn't meet last month, but will meet next month. He will be asking all agencies for any root lines that they will need to have treated.

Craig mentioned that he attended the Design Standards Services meeting. Craig would like to see more operations agencies attending to voice their opinions.

Dan said that Ernie Rode would be having a meeting the week of May 15th with Tigard and Sherwood regarding hauling and Clean Water Services. Tigard and Sherwood could haul to Tualatin's decant facility, then Clean Water Services will haul from the decant for free.

Old Business:

800 Radio Systems – No new information.

Public Works Week at Washington Square: Keith reported that there would be a display at Washington Square May 20th and May 21st, with Clean Water Services, the City of Hillsboro, Hillsboro Water District, PGE, Washington County Roads (Crosswalk Safety), ODOT. Dan said that the City of Tualatin was doing their Public Works Week this week and next. They had "Shadowing Day" today and would be having the Fair at Hazelbrook Middle School next week and the Public Works Picnic on Friday.

New Business:

Dan informed the agencies about the new graffiti ordinance in the City of Tualatin. He explained how the project works and the consequences if graffiti on personal property is not cleaned up. The City of Tualatin has offered to clean graffiti for private citizens, free of charge. Clayton Reynolds can be contacted with the City of Tualatin for methods to remove graffiti. Mark asked if Clayton would share information, with all entities, about removing graffiti.

Summer projects:

CPAWC at Work:

Melinda brought up mosquito briquets. It was mentioned that the county gives out the briquets and does the filing for them. The agencies take their samples to the county and the county does the testing. Dan mentioned that Tualatin and Sherwood trade taking samples to the county. Melinda said that it's difficult to collect the mosquito larvae samples.

Rich Girard shared that Washington County will be overlaying two single roads, one each for Sherwood and Cornelius.

It was mentioned that people running red signal lights has increased tremendously everywhere. Rich G. commented that they need to optimize the signals, so people don't have to wait so long at lights.

Dan stated that the City of Hillsboro wants Tualatin to set up their patrol cars. Dan offered for other interested agencies to contact Clayton Reynolds if they are interested in having the City of Tualatin set up their police cars also. Tualatin currently maintains patrol cars for King City Police, some OSP, and some Sherwood Police.

Craig said the City of Sherwood has surplus file cabinets and desks available.

Dan said the City of Tualatin has a couple thousand street sign blades available. The contact for the blades would be Ernie Rode. Someone suggested Dan contact the City of Lake Oswego to see if they could use the sign blades.

All April sharing will be included on the Sharing Log.

The meeting was adjourned at 11:05 am.

The next meeting is 10:00 am, June 8, City of Hillsboro.

The following agencies will host the remaining 2006 CPAWC meetings:

July 13	Hillsboro School District
August	No meeting
September 14	City of Sherwood
October 12	Washington County
November 1	Workshop
December 14	Clean Water Services