

**Cooperative Public Agencies of Washington County
Minutes for March 9, 2006**

Members present:

Ted Claussen	CleanWater Services
Colin Croas	Hillsboro School District
Mary Davis	Washington County/OCEM
Rich Girard	Washington County
Keith Lewis	Washington County Ops/Maint
Mike Lueck	City of Tigard
Ernie Rode	City of Tualatin
Rich Sattler	City of Hillsboro
Melinda Shumaker	Beaverton School District
Dave Willer	City of Forest Grove
Debbie Vuylsteke	Tualatin Valley Fire & Rescue

Melinda opened the meeting at 10:00 AM with introductions.

Financial Report:

Debbie provided the financial report. The current balance is \$3,206.27.

Committee Reports:

Equipment Sharing Committee

Melinda provided the minutes from the last Equipment Sharing Committee meeting held on February 15, 2006. The group discussed shop labor rates at each agency and the different standards used in determining these rates. A report was given regarding ICMA performance measures for local governments. There was a discussion regarding propane prices. If an agency is a member of ORCPP they are eligible to purchase propane under the State contract.

Training Committee

Mary, Melinda and Terry VanMeter will be meeting to discuss the content of the November workshop. Mary asked if there were topic suggestions. Customer service and harassment training were suggested.

Storm/Sanitary Sewer Committee

Ted reported that the committee met last month. The group discussed construction standards of catch basins and inlets. CleanWater Services construction standards are open for review and the group brought up several suggestions to pass on. Ted stated the group will be meeting on a quarterly basis.

Old Business:

Ernie Rode shared that Dan has agreed to continue with the City of Tualatin providing a person to take minutes for CPAWC. Mary suggested she and Melinda meet with Lynda *Wright* at Tualatin. Mary will contact Dan to set this up.

Rich Girard is finalizing the equipment list. Several of the members asked to see the list to make sure there aren't any further updates. Melinda also passed around the equipment contact list for updating.

New Business:

Mary said she has been approached by Clackamas County asking to partner with us on our Resource Directory. Mary wanted to get approval from the group before entering into an agreement with Clackamas County. She mentioned that regionally we are working on a public works strategy during emergencies and that this could possibly be used by others in the future. The group agreed this would be a good idea and would reduce the cost of updating the directory each year.

Rich Girard shared that the County is again leading a Public Works Week effort at Washington Square Mall. If your agency is interested in participating please contact Victoria Saager, [Victoria saager@co.washington.or.us](mailto:Victoria_saager@co.washington.or.us), 503-846-7616 for more information.

The meeting was adjourned at 11:30 a.m.

The next meeting is 10:00 AM, April 13 at Tualatin Valley Water District.

The following agencies will host the 2006 CPAWC meetings:

April 13	Tualatin Valley Water District
May 11	Beaverton School District
June 8	City of Hillsboro
July 13	Hillsboro School District
August	No meeting
September 14	City of Sherwood
October 12	Washington County
November 1	Workshop
December 14	Clean Water Services