

**Cooperative Public Agencies of Washington County
Minutes for February 9, 2006**

Members present:

Dan Boss	City of Tualatin
Mark Crowell	City of Cornelius
Colin Croas	Hillsboro School District
Dale Fisbhback	Tualatin Valley Water District
Keith Lewis	Washington County Ops/Maint
Mike Lueck	City of Tigard
Rich Sattler	City of Hillsboro
Craig Sheldon	City of Sherwood
Melinda Shumaker	Beaverton School District

Craig opened the meeting at 10:10 AM with introductions, and the financial report.

Financial Report –

Discussed Secretary position – City of Tualatin’s new employee works in the afternoon and is not available to help in the mornings. Craig asked if any other agency was able to help fill this position. City of Tigard will look into helping and bring back response at the next meeting. Tualatin Valley Water District may be able to fill the position as well.

Melinda will be covering for the secretary until March, then Mary will cover for April – that give the coop several months to find a new secretary.

Committee Reports:

Equipment Sharing Committee –

There was representation from seven agencies at the last meeting, topics discussed:

- ◇ Shop’s purchasing 1-tons should review the agreement on the web
- ◇ It appears that most agencies are going to gas vehicles
- ◇ Annual inspections for cranes is now required, most agencies were already inspecting lifts.
- ◇ Batteries/Friction list – there is no standard among the agencies.
- ◇ Most everyone is using 15/40w motor oil
- ◇ Discussed PM’s
- ◇ Vehicle maintenance conference is March 20th and 23rd

Training Committee – Committee members not present.

Storm/Sanitary Sewer Committee – Committee members not present.

Old Business

Beaverton School District Project - Melinda is to contact Mark with the City of Cornelius to work out a plan.

Sanding Material – (Sam not present to follow up) Discussed how other agencies obtain gravel. There will be a WACCA meeting next week.

Rich Girard has asked to remind those that have not provided their updates on the equipment list to do so.

New Business:

Craig is almost complete updating the equipment contact list.

Had a good discussion on the Fiber Optics (Verizon) in the local area.

Dan boss thanked the County for providing the opportunity to attend the Web Link seminar on the Fiber Optics in the area.

CPAWC at Work:

Round table discussion on the sharing: Melinda has requested the sharing logs.

- ◇ Colin w/ the Hillsboro School District has a parent that is willing to pave a parking lot if the district provides the materials. Colin has asked for assistance in how to obtain paving materials.
- ◇ Dan Boss w/ City of Tualatin stated that the city has capacity to help with vehicle maintenance.

The previous month's sharing will be included in the updated sharing log.

The meeting was adjourned at approximately 11:20 AM.

The next meeting is 10:00 AM, March 9, City of Tigard.

The following agencies will host the 2006 CPAWC meetings:

April 13	Tualatin Valley Water District
May 11	Beaverton School District
June 8	City of Hillsboro
July 13	Hillsboro School District
August	No meeting
September 14	City of Sherwood
October 12	Washington County

November Workshop
December 14

No meeting
Clean Water Services

Prepared by Melinda Shumaker in place of the Office Assistant for CPAWC.