

**Cooperative Public Agencies of Washington County
Minutes for October 13, 2005**

Members present:

Jerry Arnold	West Slope Water District
Cal Bowersox	City of Forest Grove
Dave Chrisman	Tualatin Hills Park & Recreation Department (THPRD)
Mark Crowell	City of Cornelius
Mary Davis	Washington County LUT
Dale Fisbhback	Tualatin Valley Water District
Rich Girard	Washington County LUT
Dan Kearn	City of Hillsboro
Keith Lewis	Washington County LUT
Melinda Shumaker	Beaverton School District
Terry VanMeter	Washington County LUT
Gaylie Cashman	CPAWC Office Assistant (City of Tualatin)

Members not present:

Dan Boss	City of Tualatin
Ted Claussen	Clean Water Services (CWS)
Colin Croas	Hillsboro School District
Gary Hirsch	Washington County LUT
Brad Hoskins	Tigard-Tualatin School District
Sam Hunaidi	ODOT
Mike Lueck	City of Tigard
Craig Sheldon	City of Sherwood
Dick Meinz	Tualatin Hills Park & Recreation Department (THPRD)
Scott Porter	Director, OCEM
Maryann Scriva	Tigard-Tualatin School District
Debbie Vuylsteke	Tualatin Valley Fire & Rescue (TVF&R)
Dave Willer	City of Forest Grove
Rich Williams	City of Gaston

Rich opened the meeting at 10:10 AM with introductions. Clay Reynolds, Maintenance Services Supervisor for the City of Tualatin attended on behalf of Dan Boss.

Financial Report – Mary said the resource directory is now printed. Rich requested that Debbie prepare a list of member agencies with the status of dues paid.

Committee Reports:

Equipment Sharing Committee – Craig Sheldon was not present to report.

Training Committee –Terry said the November Workshop was nearly at capacity of 100 guests. She said there has been an excellent response this year.

Terry distributed the curriculum for the Front Line Leadership training, an all day training course to be held for nine days. It will be limited to twenty people in each class and the program will last over a two-year period. Trainers will vary, depending on the subject matter. The cost is \$550 per person for the program and if there are more than enough applications, the most appropriate qualifications of the applicant will be the determining factor for enrolment. She intends to have an orientation class in December with the potential students, supervisors and mentors. This will allow supervisors to understand what their role is in the process. Included in the program, at no cost to the students of the Front Line Leadership training, are ancillary classes which will be offered to others for a charge. These are also all day classes. Please call Terry if there are questions.

She mentioned the next 'Click Listen and Learn' training will be on porous pavement. It will be offered on October 20 and she will send an email with details.

Mary said Washington County has received a lot of calls about emergency preparedness since the recent disasters. She said that Washington County is addressing concerns related to employees coming to work during disasters in a presentation that will be an hour or two long. The focus will be on being prepared at both home and work. Contact Mary for more information.

Storm/Sanitary Sewer Committee - Ted was not present to report.

Old Business

Concerning the November 2 Workshop, Terry said the speakers are selected and confirmed and the menu is planned.

Mary asked Dave Chrisman to help her emcee at the workshop and he accepted.

New Business:

Rich mentioned the CPAWC brochure was done by Steve Baker in 1999. He asked the group to consider whether to revise it. Cal said he has a substantial supply of them, which he had delivered to the meeting before it was adjourned, and members were encouraged to take them as needed.

Mark said he needs more magnetic truck signs with the CPAWC logo. He will check with Eric Hand, who arranged the most recent purchase so everyone will have them as needed.

Discussion followed about the IGA and how effectively it covers sharing equipment and services. Rich shared about a paving project that was being done by Washington County on each end of the city limits of Forest Grove and they were including some paving work inside the city. A similar sharing project is going on with City of Tualatin.

CPAWC at Work:

The previous month's sharing will be included in the updated sharing log.

The meeting was adjourned at approximately 11:00 AM.

There will not be a November meeting due to the Workshop on November 2.

The next meeting is 10:00 AM, December 8, Clean Water Services, 2025 SW Merlo Court, Beaverton.

Prepared by Gaylie Cashman, office assistant for CPAWC.