

**Cooperative Public Agencies of Washington County  
Minutes for July 14, 2005**

**Members present:**

Ted Claussen	Clean Water Services (CWS)
Rich Girard	Washington County LUT
Sam Hunaidi	ODOT
Dan Kearn	City of Hillsboro
Craig Sheldon	City of Sherwood
Lee Weislogel	Tualatin Valley Water District
Gaylie Cashman	CPAWC Office Assistant (City of Tualatin)

**Members not present:**

Jerry Arnold	West Slope Water District
Jerry Barron	Tualatin Valley Fire & Rescue (TVF&R)
Cal Bowersox	City of Forest Grove
Mark Crowell	City of Cornelius
Mary Davis	Washington County LUT
Dan Boss	City of Tualatin
Dave Chrisman	Tualatin Hills Park & Recreation Department (THPRD)
Jerry Barron	Tualatin Valley Fire & Rescue (TVF&R)
Colin Croas	Hillsboro School District
Gary Hirsch	Washington County LUT
Brad Hoskins	Tigard-Tualatin School District
Keith Lewis	Washington County LUT
Mike Lueck	City of Tigard
Dick Meinz	Tualatin Hills Park & Recreation Department (THPRD)
Melinda Shumaker	Beaverton School District
Scott Porter	Director, OCEM
Maryann Scriva	Tigard-Tualatin School District
Terry VanMeter	Washington County LUT
Debbie Vuylsteke	Tualatin Valley Fire & Rescue (TVF&R)
Dave Willer	City of Forest Grove
Rich Williams	City of Gaston

Rich opened the meeting at 10:20 AM with introductions of members and guest speaker, Jim Patterson, Assistant City Manager of Sherwood.

Craig asked Rich to share, for Jim's benefit, how CPAWC was originated and how cities' participation is mutually profitable. It was also noted how the organization has been evolving since its inception. The most significant improvements are the special joint projects, which have especially benefited school districts, and the annual Workshop, which has facilitated the agencies' crews getting acquainted to work as

members of the co-op. Another evolving improvement that benefits members is the website at cpawc.org.

Jim Patterson complimented Craig for his excellent leadership of the City of Sherwood's Public Works Department. He shared that the Sherwood Chamber of Commerce awarded his Department with the "Chamber's Choice Award" for their excellent community service in Sherwood. He said the City of Sherwood has been busy dealing with becoming one of the fastest growing communities in Oregon. He shared about the new Library / Civic Building project that is underway and about old town redevelopment, including developing strategies for the cannery site. The city is building wireless networks and has two hot spots in town and future expansion of that is still under consideration. The city is working on a comprehensive parks master plan, and by late September, extensive improvements to Sunset Park will be complete. The city is in the process of making a decision concerning long-term water supplies.

Financial Report – Rich shared, in Debbie's absence, that the balance as of June 30 was \$2,819. Dues have been sent to members, so anyone who has not received notice of dues should contact Debbie.

### **Committee Reports:**

Equipment Sharing Committee – Craig said he did not attend the meeting on June 15 about alternative fuel but distributed information about it. There was discussion about the pros and cons.

Training Committee – Terry was not present to report, but Rich shared that in September the county will be providing a "Lead Worker" training course. There will be one class per month for nine months. Terry is also working on a three-part series on communications training for managers and supervisors. It will be three four-hour sessions, approximately one month apart. This course, presented by Howard Baker, Jr, will cost \$1800, but based on attendance may cost \$20 per attendee. It will be hosted by either CPAWC or Washington County. There will be more information at the September meeting.

Storm/Sanitary Sewer Committee - Ted said they would begin root foaming in sanitary lines around the end of July. He has been trying to contact member cities to see what needs they have for root foaming. He needs a recent TV report and map showing the lines that need to be foamed. He said he had not been able to set up any meetings lately, but anticipates he will set one up for next week.

### **Old Business:**

Rich distributed a draft for the CPAWC Workshop flyer for members to review. The workshop is scheduled for November 2, at the TVF&R training facility in Sherwood. The flyer is now posted on the cpawc.org website.

**New Business:**

Sam said the new ODOT administration building is near completion and will be in full operation on August 1. The new address is ODOT, District 2A, 6000 SW Raab Road, Portland, 97221.

**CPAWC at Work:**

The previous month's sharing will be included in the updated sharing log.

The meeting was adjourned at approximately 11:30 AM.

There will not be an August meeting. The next meeting is 10:00 AM, September 8, City of Cornelius, 1300 S Kodiak Circle.

**The following agencies will host the 2005 CPAWC meetings:**

October 13	City of Forest Grove
November Workshop	No meeting
December 8	Clean Water Services

Prepared by Gaylie Cashman, office assistant for CPAWC.