

**Cooperative Public Agencies of Washington County
Minutes for May 12, 2005**

Members present:

Jerry Arnold	West Slope Water District
Dan Boss	City of Tualatin
Dave Chrisman	Tualatin Hills Park & Recreation Department (THPRD)
Ted Claussen	Clean Water Services (CWS)
Mary Davis	Washington County LUT
Rich Girard	Washington County LUT
Sam Hunaidi	ODOT
Keith Lewis	Washington County LUT
Mike Lueck	City of Tigard
Dick Meinz	Tualatin Hills Park & Recreation Department (THPRD)
Craig Sheldon	City of Sherwood
Melinda Shumaker	Beaverton School District
Lee Weislogel	Tualatin Valley Water District
Rich Williams	City of Gaston
Gaylie Cashman	CPAWC Office Assistant (City of Tualatin)

Members not present:

Jerry Barron	Tualatin Valley Fire & Rescue (TVF&R)
Cal Bowersox	City of Forest Grove
Colin Croas	Hillsboro School District
Mark Crowell	City of Cornelius
Dan Kearn	City of Hillsboro
Gary Hirsch	Washington County LUT
Brad Hoskins	Tigard-Tualatin School District
Scott Porter	Director, OCEM
Maryann Scriva	Tigard-Tualatin School District
Terry VanMeter	Washington County LUT
Debbie Vuylsteke	Tualatin Valley Fire & Rescue (TVF&R)
Dave Willer	City of Forest Grove

Rich opened the meeting at 10:10 AM with introductions of members and guests. Verizon representatives, Bob Wayt, External Affairs Manager, and Michael Mears, Section Manager, spoke to the group about the Fiber to the Premises installations in the Washington County area. The project was started in February 2005 and will continue at some level for the next 3 to 5 years. There was discussion about how the installation process affects the various agencies. Bruce Cross, City of Portland Fleet Manager and Joe Wagner, TNT Webmaster, also attended.

Financial Report – Debbie was not present to report

Committee Reports:

Equipment Sharing Committee – Craig said he did not attend. Bruce mentioned there will be a mini-fleet conference July 12 from 10 am to 2 pm. More information will be posted as it becomes available on the GEM website, gematwork.org.

Training Committee – Terry was not present to report but Mary said she had been brainstorming with Terry about the 2005 Workshop. She said they would like to suggest asking Marina Santos, Pyramid Consulting, to talk about managing a diversified work force and Jeannie Nyquist to address leadership training. The cost to the co-op for both presenters would be reasonable. Members agreed Mary should confirm these speakers for the November 2 Workshop.

Storm/Sanitary Sewer Committee - Ted said they did not meet last month, but had met with a small group the previous month. They worked on the root foaming list for sewer lines.

Old Business:

National Public Works Week – The public works exhibit at Washington Square, hosted by Washington County, Tualatin Valley Water District, Clean Water Services and ODOT, will be presented Saturday, May 14. The Oregon chapter of APWA has donated 2000 hard hats to be distributed on Saturday afternoon. Rich encouraged members to stop by the exhibit. Dan shared how the City of Tualatin recognizes Public Works Week on an annual basis. There is a free Bulky Waste Day where citizens of Tualatin can dispose of items too bulky to put in garbage receptacles, and a similar program for excess yard debris disposal at Grimms Fuel. He also said it has been a popular program for eighth graders to teach sixth graders to operate a backhoe and sewer cleaner. The event concludes with a picnic for the eighth grade participants and all departments at the city associated with public works on Friday, May 20. The city manager, city council members and mayor are invited to the picnic.

New Business:

Website – Rich, Bruce, City of Portland Fleet Manager who is affiliated with GEM and PMAT, and Joe Wagner, current webmaster of GEM and CPAWC, presented the potential benefits of merging the GEM and CPAWC websites. Bruce is interested in creating a local users group and encourages the merging of the websites to include PMAT, Portland Metro Area Transportation. Training opportunities, meetings, and contacts would be accessible at one website, which would also facilitate networking between these governmental agencies in the northwest. They said that the intention in merging the website is so the agencies would be more likely to eventually share more resources without having to create another organization. Either GEM or CPAWC would

be responsible for collecting dues and billing. Next week, they will meet to create a proposal to set up the revised website.

CPAWC at Work:

The previous month's sharing will be included in the updated sharing log.

The meeting was adjourned at approximately 11:55 AM.

The next meeting is 10:00 AM, June 9, Washington County, 1400 SW Walnut Street, Hillsboro.

The following agencies will host the 2005 CPAWC meetings:

July 14	City of Sherwood
August	No meeting
September 8	City of Cornelius
October 13	City of Forest Grove
November Workshop	No meeting
December 8	Clean Water Services

Prepared by Gaylie Cashman, office assistant for CPAWC.