



**Cooperative Public Agencies of Washington County  
Minutes for April 10, 2014**

**Members Present:**        **Dave Willer, Vice-Chair, – Forest Grove**  
                                     **Ted Claussen – Clean Water Services**  
                                     **Mark Crowell – City of Cornelius**  
                                     **Nicole Danielowicz – Forest Grove**  
                                     **Chris Walsh-Washington County LUT/OCEM**  
                                     **Melissa Koons – City of Tualatin**  
                                     **Matt Oglesby-Tualatin Valley Water Dist.**  
                                     **Mel Schultz – City of Beaverton**  
                                     **Guy Graham-City of Lake Oswego**  
                                     **Vance Walker – City of Tigard**  
                                     **Tom Tuski- City of Banks**  
                                     **Keith Lewis-Washington County Ops/Maint.**  
                                     **Jake Snell-Washington County Parks**

Dave Willer called the meeting to order at 9:00 am. The meeting took place at 1300 S. Kodiak Circle, Cornelius.

**INTRODUCTIONS**

All members present and our guest Jake Snell from Washington County Parks introduced themselves.

## HOST PRESENTATIONS

No Host Presentation Scheduled.

Impromptu presentation from Keith Lewis, Vance Walker, and Chris Walsh on the most recent Emergency Management Institute Training that focused on three days Post Tragedy of an 8.5 Earthquake.

Keith: Discuss, act out and use our imagination on how things will work out after an earthquake of that magnitude. We are within that window that the earthquake will happen we just don't know when. We will have to be reaching out to our neighbors for getting help and support. Speaking points are as follows:

- We need to have as much in place as we can to prepare for such an earthquake.
- Most transportation systems will be out.
- Water and power will be out for extend periods of time. Mike from Tualatin Valley Water District and PGE's Dave Ford was also at the training. It was good to coordinate with the utilities to see how they will need help to rebuild their grid before getting help to the cities. It will be key to work with PGE and other utilities to get resources to the key locations first and then start branching out from there.
- 78 people from the county were present for the training.
- The Federal Government funded the training. Most expenses were reimbursed except for food. It cost about \$120 per person. Great experience. Highly recommend the training for all agencies.

Vance: The campus itself was beautiful and somewhat isolated. There wasn't anything about this training that we couldn't do here, but it was all the extra discussions with all the other agencies outside the training exercise. Four full days of eating and breathing preparedness. Everyone was from our area, which made it so much more realistic. Keith agreed with this assessment as well.

Vance: Can't stress enough for everyone to look at their own emergency plans. This training allowed exercises that we don't get to do in our normal jobs.

- Using the EOC's and creating task forces with the utilities.
- PODS: points of distribution
- Debris sites

Keith: Our entire Infrastructure will be destroyed and we will have to create a new normal.

Chris: Earthquake threats here in Oregon are from the Cascadian Subduction Zone and Portland Forest Hills faults.

- Cascadian Subduction Zone earthquake will have less magnitude but the duration will be much longer and cause significant more damage.
- The Willamette Valley is essentially a bowl of mud. The earthquakes will liquidize our soil and cause the majority of the damage.
- Need to start creating contracts with our neighboring cities to use the resources that are available. People will need to work in the area that they are stranded in and we will need to share all the resources we have.
- The historical record is showing trends that the earthquake will happen between now and 700 years. The larger the time spans between earthquakes the larger the magnitude. Need to keep the potential of an earthquake present in our minds and prepare as best we can.

- 3 day food supply will not help for a Cascadian Subduction Zone earthquake. Will need additional supplies.

Mark: Does anyone have supplies for their employees?

- Washington County has a week worth on hand. 1400 meals. Still working on water resources. Looking at filtration. Largest problem is shelf life on the food. It's expense to replace that many meals every two years.
- Cornelius has a three day supply.

Mark: Any way we can have this kind of training locally?

- Washington County has an annual training. This event showed that you get more reward with having as many cities involved. They want to build on this momentum and have another Earthquake exercise with the cities involved.
- Mark suggested Chris and his department be involved in our Annual Conference, possibly a keynote speaker.

Guy: What momentum did you bring back from this training?

- Tigard will use this as a wake up call and make some changes.
- Need to make things more official when it comes to employees working where they are stranded.
- Look at our COUP Plans.
- It makes it better when the City Officials are on board and support additional training and resources for disaster preparedness.
- Us understanding what this means to our communities and taking back to our offices or families to make any change that we can to make us more prepared.
- Need to practice our EOC!

## **FINANCIAL REPORT**

The expense for the Mac Book came out of our budget. Current Balance is \$6024.56.

## **COMMITTEE REPORTS**

### **Fleet**

No notes forwarded or shared at the meeting.

### **RDPO Update**

Keith Lewis: Portland is still slowly losing funding. However, Portland has been bumped up to the 26<sup>th</sup> spot for potential terrorist threats which will allow for additional funding from Home Land Security.

### **Storm/Sanitary**

Ted Clausen: The property purchased in Hillsboro will also be used as an EOC in addition to the Recycling Center. CWS is hoping the facility will be up and running within a year from now. CWS is really close to getting their BUD permit. It will be out for public opinion in a week or so. There will be three years worth of street sweeping debris to sort through and transport. Amazingly, there is a

high demand for street sweeping debris from the farmers and burning sources for the BTU value.

### **Training**

Keith Lewis: Deb not able to attend but forwarded an email with details.

- 45 in attendance today from the various agencies for RS-9 and RS-10 all 10 class are required for level 1
- Flagging class 5/8 (same time as meeting)
- Utility Worker recruitment - hands on testing 5/8 -5/9
- PSU Business Writing class next week 5/14-15
- Forklift Refresher 6/19 (I have room for extra folks)

Deb has a need for Work Zone Training for new recruits

### **OLD BUSINESS**

Nicole has reached out to T2. Waiting to hear back from them.

### **NEW BUSINESS**

#### **Online Dues Payment Option**

Melissa: TVFR takes care of our account needs. They were able to offer online payment for our last conference. Everyone but one agency used the online option. We would like to consider using this for the dues as well.

It will cost 2.9% plus .30cent per transaction. Less staff needs for doing it online. They are willing to do it both ways.

Do we raise the dues to cover the loss? \$300?

Mark votes to keep the dues the same and use online payment option.

Ted seconds the motion to keep dues the same.

Vote for online payment option was a unanimous yes for paying online for yearly dues at the same rate.

Dave also noted the need to budget for replacement of the Mac Book.

#### **Fall Workshop topic ideas/Planning Committee:**

Dave: Hillsboro does not need a break from hosting the fall workshop. Steve just wanted to make sure other areas had an opportunity to host if they wanted to. Will bring up at the next meeting to ask Hillsboro to host again.

Keith said that Washington County could host it but would not have the capacity that Hillsboro has.

Mark suggest theme of Earthquake Preparedness. Breakouts with bigger utilities and Red Cross disaster preparedness.

Dave mentioned that we need to keep an eye out for speakers and Keith agreed that we need to get going on securing a keynote speaker. Suggested a representative from their recent training.

**Open discussion on what is available as an Emergency Water Source:**

- May need some more resources on the West Side.
- Forest Grove has shown interest in getting an emergency water source.

**Jake Snell from Washington County Parks:**

- Hagg Lake is now open year round
- Campground is moving forward. It will be near the entry of the park. 60-80 sites hopefully be ready a year from now.
- Playground at Boat Ramp C.
- Will be renaming all the different areas.
- Gaston High School has made all the street signs for the various areas.
- Pacific University plans to build a barn for their rowing boat that they use at the lake.

**Debris Fields: Chris Walsh**

- Chris is working on a draft plan for debris fields. He will need people to review the plan and assistance on additional debris sites.

## CPAWC AT WORK

- CWS borrowed excavator for ground breaking at wetlands.
- Forest Grove and CWS joint project on 23<sup>rd</sup> I&I. Wrapping up project and doing walk through.
- Banks called for information on crack sealing. Came over and watched FG crew crack seal.
- Bought mower from TVRD for great price.
- Washington County buying a new crack sealer.
- Washington County loaned Cornelius reader boards
- Washington county inherited old sweeper from CWS
- Washington County trying to get a plow outfitted to a CWS truck. Partnership to pay upgrading cost to have plows on a new truck.
- City of Hillsboro borrowed Vactor truck
- Cornelius loaned wheelbarrows to Wilsonville for cleanup event then Wilsonville will bring them back and loan some to Cornelius
- Cornelius loaned meeting room to Oregon Association of Water for Training
- Cornelius borrowed a chlorine tester from TV Water District.

The meeting was adjourned at 11:20 am.

## FUTURE CPAWC MEETINGS

<b>Date</b>	<b>Hosting Agency</b>	<b>Location</b>
June 12, 2014	City of Hillsboro	150 East Main, Rm. 113, Hillsboro
July 10, 2014	City of Beaverton/Public Works Facility	9600 SW Allen Blvd, Beaverton
August, 2014	No Meeting	
September 11, 2014	Tualatin Hills Park & Rec District	6220 SW 112th Ave, Suite 100, Beaverton
October 9, 2014	City of Tualatin/Operations Facility	10699 SW Herman Road, Tualatin
November 12, 2014	CPAWC Fall Workshop – Wednesday? - TBA	
December 11, 2014	Clean Water Services	2025 SW Merlo Court, Beaverton