



## **Cooperative Public Agencies of Washington County Minutes for September 11, 2014**

**Members Present:**      **Jim Bateman – Lake Oswego**  
                                     **DJ Ezell- Rivergrove Water District**  
                                     **Nicole Danielowicz – Forest Grove**  
                                     **Guy Graham- Lake Oswego**  
                                     **Lynn Johnson – Sherwood**  
                                     **Keith Lewis- Washington County**  
                                     **Vance Walker – Tigard**  
                                     **Clayton Reynolds- Tualatin**

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Keith Lewis called the meeting to order at 9:05 am. The meeting took place at 10699 SW Herman Road, Tualatin, Oregon.

### **INTRODUCTIONS**

All members present introduced themselves. Welcomed DJ Ezell from Rivergrove Water District. She is the newest member to the CPAWC. Rivergrove was first introduced to the CPAWC through Tom Tuski. DJ has been with Rivergrove for 18 years. Their fleet is up to two trucks and 1350 customers. No current equipment needs.

### **HOST PRESENTATIONS**

No Presentation.

### **FINANCIAL REPORT**

Updated Budget FY 14-15. Current Balance as of 08/31/14 is \$10,426.77. Budget approved by the group. Keith will work with Chris Walsh to see how we plan on doing the Resource Directory Update for this year. Nicole will need to get with Cathy from TVF&R to create a separate line item for Computer Replacement.

## **COMMITTEE REPORTS**

### **Fleet**

No Report

### **RDPO Update**

Keith Lewis- No report

### **Storm/Sanitary**

No Report

### **Training**

Keith Lewis- Road & Street Maintenance Supervisors Conference training in Yakima, Washington for engineers and lead maintenance workers. September 29<sup>th</sup>-October 1<sup>st</sup>.

Vance Walker: ADA training coarse put on by WH Pacific. It was full day training for \$8000. Very informative, hands on training for retrofitting curb ramps and legal ramifications for ADA compliance. Vance would recommend any city bring this group in for the training. Guy Graham may have another contact for ADA training. Will email out to the group.

### **Fall Workshop**

Group approved the Flyer for the fall workshop. Nicole will send it out to the group.

### **OLD BUSINESS**

MuniRent: Shared the most recent proposal from Alan. The group was not interested. Will pass the feedback along to Alan at MuniRent.

### **NEW BUSINESS**

Clayton Reynolds offered a tour of the new warehouse just built for the City of Tualatin. The planning of the new warehouse was within 300 square feet of the original plan. Staging place, project space, storage, and fleet space with drive through bays for vehicles during the winter.

Jim Bateman- Lake Oswego is collecting funds for a new facility. Very large challenge for storage of equipment and various obstacles to keep day-to-day operations going during the construction. Also, the police evidence facility will be a challenge for their storage.

Clayton Reynolds- City of Tualatin will be looking to replace their sewer easement-cleaning machine. Looking to see if someone may be interested in sharing a new one or leasing one.

Guy Graham- Is there any recourse for emergency locates being called in that is not an emergency? Possible contact Russ Thomas who is on the board for locates. Locates can now be emailed. Jim will give Russ a call to see what the deal is.

Vance Walker- Just went through the first overlay project where the city replaced ADA ramps up to spec. Definitely cut into the dollar amount allotted for actual paving.

**CPAWC AT WORK**

- Washington County borrowing a paver from Beaverton.
- Washington County loaning out reader boards to Cornelius, and Hillsboro Air Show.
- Tigard is also loaning a reader board to Hillsboro Air Show.
- Washington County borrowed a rut paver from Marion County.
- Washington County is looking to purchase a rut paver.
- Washington County purchased a crack sealer. \$55,000
- Tigard loaned bucket truck to Parks and Rec.
- Tigard loaned reader boards to contractor for Washington County.
- Jim Bateman just got a new Bomag Vibratory Roller. Will add to Equipment list.
- Sherwood loaned trailer full of signs and road closure equipment for Hillsboro Air Show.

Nicole reminded the group to submit their sharing online for tracking purposes. Items shared at the meeting do not count for official documentation.  
The meeting was adjourned at 10:30 am.

**FUTURE CPAWC MEETINGS**

<b>Date</b>	<b>Hosting Agency</b>	<b>Location</b>
October 9, 2014	Tualatin Hills Park & Rec District	6220 SW 112th Ave, Suite 100, Beaverton
October 22, 2014	CPAWC Fall Workshop – Hillsboro	
December 11, 2014	Clean Water Services	2025 SW Merlo Court, Beaverton