



Cooperative Public Agencies of Washington County
Minutes
September 8, 2011
City of Hillsboro

Members Present:

Chair, Dale Fishback, Tualatin Valley Water District
Michael Bakkum, City of Hillsboro
Dan Boss, City of Tualatin Valley
Ted Claussen, Clean Water Services
Craig Crawford, Tualatin Hills Park & Recreation District
Mark Crowell, City of Cornelius
Mary Davis, Washington County
Keith Lewis, Washington County
Mel Schultz, City of Beaverton
Craig Sheldon, City of Sherwood
Tom Tuski, City of Banks

Chair Dale Fishback called the meeting to order at 9:00 a.m. Introductions were made.

Financial Report – Mary Davis:

The financial report was distributed showing an ending balance as of August 31, 2011 of \$5,150.

Committee Reports:

Fleet – Craig Crawford:

Craig reported that at the last Fleet meeting the group discussed vehicle preventive maintenance scheduling and whether agencies used a mileage base or time frame for completing this maintenance activity.

The group also discussed vehicle and equipment purchases made by various agencies for the new fiscal year. The group talked about purchasing used equipment. Most agencies agreed that they have purchased used equipment in the past with excellent results.

Training – Mary Davis, Michael Bakkum:

Mary passed out registration information for the November 9, 2011 CPAWC workshop. She will also e-mail the information to everyone. She reminded people to fax registration names to her prior to sending a check to assure a spot is saved for your agency.

Mary shared information about two conferences coming up. Oregon Emergency Management Association – www.oregonemergency.com and ORWARN – www.orwarn.org. She will e-mail the information to members. Ted mentioned another conference, Oregon Vegetation Management Association www.ovma.ws.

Mary shared that the Regional Disaster Debris Management Plan group will be meeting on October 18 at Metro from 9:00 – 12:00. Yumei Wang from DOGAMI will be presenting on her trip to Japan following the earthquake/tsunami there.

Storm/Sanitary – Ted Claussen:

Ted mentioned that CWS will be advertising for Utility Workers in the near future. He will send the information out to CPAWC.

Ted discussed a new recycling site for vector and street sweeping waste that CWS is investigating. A location has not been identified yet.

UASI Updates – Mary Davis:

Mary mentioned that the UASI Public Works Working Group has a project they are working on to combine the equipment catalogs of CPAWC, PMAT and GEM. Our current Resource Directory may also be rolled into this project.

New Business:

Mary shared that the Resource Directory is at the printers and should be available for everyone at the next meeting.

Mary also shared that ODOT is in the process of an internal reorganization. Information regarding it can be found at the ODOT website:

<http://www.oregon.gov/ODOT/HWY/REGION2/re-districting.shtml>

Mary will be scheduling a Winter Planning meeting in late October for the public agencies in our county to share information, update phone numbers and hear the winter weather report. More information to follow.

New Business:

Keith Lewis said that Washington County is considering hosting the state-wide equipment operators rodeo next year.

Dan Boss brought up an e-mail he received regarding a hospital response during the Joplin tornadoes. He said there were several things that could be applied to any disaster and it was worth reading. Mary will forward the e-mail to the group.

CPAWC AT WORK:

Tom Tuski, City of Banks, wanted to make a correction to the minutes from last meeting. City of Cornelius provided the bark chips to Banks, not the other way around. He was very appreciative.

Michael Bakkum, City of Hillsboro, stated that his agency had a mass printing done by Hillsboro School District at a very good price. He would recommend them to other agencies. Mary also stated that Beaverton School District has a print shop available at a competitive price.

Mark Crowell, City of Cornelius, borrowed arrow templates from the City of Forest Grove.

Craig Crawford, THPRD, borrowed a van from City of Beaverton.

Dan Boss, City of Tualatin, stated Washington County provided a ditch machine with operator to clear silt from a bike/pedestrian path.

Mel Schultz stated that City of Beaverton partnered with Beaverton School District to cleanup water quality ponds.

Ted Claussen stated that CWS provides on-going assistance to Washington County for water quality manholes.

Craig Sheldon, City of Sherwood, provided a 5-yard dump truck to City of Banks.

City of Banks offered personell assistance to other agencies in the future. They don't have much equipment to share but are more than willing to assist in this way.

Dale Fishback, TVWD, loaned a light tower to City of Gaston.

The meeting was adjoured at 10:45 a.m.