



Cooperative Public Agencies of Washington County Minutes for June 16, 2016

Members Present:

Keith Lewis, Washington County

Mel Schultz, City of Beaverton

Secretary, Julia Erickson, City of Hillsboro

Bert Olheiser, City of Tualatin

Deb Dalenberg, Washington County

Ken Schlegel, Clean Water Services

Jim Bateman, City of Lake Oswego

Justin Jensen, City of Hillsboro

Don Januik, Clean Water Services

Dale Fishback, Tualatin Valley Water Dist

Ralph Thorp, City of Wilsonville

The meeting was called to order at 9:06am, with Keith Lewis moderating in place of Chairman Vance Walker. The meeting was held at the City of Tualatin's Operations Building, located at 10699 SW Herman Road., Tualatin, Oregon.

Introductions:

All members present, and our guests Rich Mueller and John Wheeler, introduced themselves.

Host Presentation:

Rich Mueller, City of Tualatin, presented information regarding the Tualatin Trails Development Program. The newly developed Tualatin River Trail is seven miles in length and includes a way finding system referencing the trails. Rich reviewed the benefits, goals, schedules, funding, costs and challenges of the program. One of the benefits of the trails is that it provides a connection between residential areas and apartment complexes to local businesses.

This trail system is the first "Connect Oregon Bike-Pedestrian Grant" project that has been completed. The project has received an American Planners Association "Sustainability Award. Additionally, about a dozen geo-cache events have been held along the trail.

The trail includes interpretive features which provide a history of development in the area. A few of the features included are the use of blue seeded glass as a "stream" bordered by brown concrete to signify the ice age flood and stamped concrete appearing as "planked roads". Bronze inlaid footprints of a mastodon and a Giant Ground Sloth in portions of the path represent prehistoric animals that were native to the area. There is also a representation of a Saber-toothed Salmon inlaid in the concrete. One area of the trail hosts a huge bison skull which was excavated by a contractor performing work in the Wilsonville area.

Q&A regarding the trail program:

- Q. Are there plans to connect the Tualatin trails to those of Lake Oswego?
- A. The directors are meeting to begin a Master Plan revision and review options and opportunities for connections to various regional trails. Options to connect to the Ice Age Tonquin Trail are under consideration, as are plans for a tract to connect to trails to the east.
- Q. Are the trails ADA compliant?
- A. The trails meet Federal and State Standards for slope requirements. The seeded grass has been tested for accessibility as well and meets such standards.
- Q. Washington County experienced issues with vandalism, graffiti, and disposed needles along a road they rebuild at Walker Road at Beaverton Creek. Keith asked if there were similar issues with this project.
- A. There were problems experienced during construction because there were homeless people living under the I-5 bridge. Once the homeless relocated, ODOT cleaned the graffiti under and on the bridge. Lights and security cameras have been installed under the bridge. They are turned off at night due to cost restraints. There hasn't been any report of significant problems.
- Q. Are there complaints received from pedestrians regarding bicyclists on the path?
- A. There have been a few.
- Q. How are the path surfaces kept clear of debris or ice?
- A. There are trash cans along the paths. The City crew will apply sand or anti-icing agent in the winter if necessary. They will also use leaf blowers to clear debris (leaves/twigs/etc.) from the paths. Additionally, several of the businesses, such as Cabela's have their janitorial and maintenance staff take care of the path adjacent to their business locations.

Financial Report:

Revenues were received in the form of one agency remitting dues. No other changes.

COMMITTEE REPORTS:

Fleet:

Craig Crawford absent – no report given

RDPO Update:

Keith reported the group met and is discussing a project regarding portable water purification systems. The group now meets on a quarterly basis.

Ken Schlegel mentioned the Public Health Group in which he participates. The group is tasked with formulating a message for agencies to send to residents regarding how to handle biological wastes in the first 30 days following a major disaster. Ken would like to invite the group's representative to an upcoming CPAWC meeting to present further information.

Storm/Sanitary:

Don stated that CWS has begun their root foaming project. Agencies are asked to submit TV inspection reports and maps to CWS if their lines need treated.

Don also stated that the CWS Forest Grove location will close to vector debris dumping effective the end of July. Sweeper materials are currently accepted until the end of June, unless otherwise notified. The Evergreen site has not been sent out for bid at this point. Agencies will need to make other arrangements for sweeper and vector debris until the site is completed.

Spring Workshop:

As previously determined, the next conference will be scheduled in the spring of 2017. Please share any training ideas with the Committee Members. Julia will send an email to the group for sharing ideas as well as beginning committee planning meetings.

Old Business:

There was no old business for review.

New Business:

The recent Cascadia Rising Exercise was discussed. Agency Operations departments were successful in their participation. Variations in participation, and associated challenges were discussed.

Deb discussed Washington County's unique approach to the potential staffing challenges. Each employee came to work to discover a note at their desk which indicated if they were trapped under a file cabinet, wounded, etc., which would impact their level of response in the event.

Challenges noted were the potential for staffing shortages and communications among crew in the event phone lines, cell phones and/or computers were inoperable. An additional challenge noted is the difficulty agencies may experience in communications with the area EOCs.

Justin stated that many of the actions that would be taken in an event, such as scheduling, crew communications, and planning boards are built into day-to-day practices at Hillsboro's PW Ops location. By managing in this way, the crew is familiar with actions needing taken and will be better prepared for response.

John Wheeler, Washington County's Emergency Management Supervisor, gave a summary of the process involved in planning the event, as well as the general purpose of the event. He worked in the County's EOC during the exercise. A point was made regarding the importance of having agency representatives at the County's EOC location. The County's EOC serves as a funnel for resources.

A point made by many was that crews may not be able to make it to work, or they may be in the field and unable to get back to the office. Generally speaking, in such cases, employees are going to work where they are and assist with re-opening routes back to main travel lanes, as well as opening primary emergency routes.

Several agencies have emergency food, water and sleeping mats for crew that are unable to get to their homes.

Also discussed was the need for locations for debris disposal after such an event. There are discussions underway regarding building sites for such purposes. However, in an emergency, agencies will need to have planned sites, such as large parking lots, for temporary debris storage.

CPAWC AT WORK:

A question was raised regarding the meeting date having been changed from the second Thursday each month to the third Thursday each month being permanent. This suggestion had been put out to a vote regarding the day/week that works best for each agency. The majority response was that the third Thursday works better than other days/weeks.

General discussion:

- Dale mentioned the constraints placed on their agency by BOLI's \$125,000 limits in-house construction projects to \$125K without additional levels of justification to prove least cost. This threshold appears to have been in place since at least the late '90s. With inflation this dollar limit has become very constrictive. He is asking that if this is an issue for other agencies, and if you have a willing point of contact that could be shared with him and their lobbyist, he would appreciate it. Additionally, if this is important to others, he encourages them to express concerns to their respective lobbyists to be sure it is on their radar during the next legislative session.
- Ken Schlegel had received an inquiry from 3M regarding sponsoring their safety training tour. There were between 30 and 50 responses. However, a minimum of 100 is needed for the training to be scheduled. He has responded to 3M and declined arranging the training at this point. It may be scheduled at a later date, with information shared with the MORE group which may increase attendance.
- Don with CWS asked if anyone uses any fleet managing businesses. They are considering Enterprise for maintenance and scheduling. They have a vacant position they are having difficulty filling and are considering contracting a service for managing their fleet.

Equipment Sharing:

- Tualatin Valley Water borrowed a bucket truck from Tualatin Valley Parks.
- City of Beaverton
 - Loaned an excavator to Clean Water Service.
 - Working on a \$100,000 project with the City of Tigard in paving a shared road.
- City of Tualatin
 - Borrowed a bucket truck from the City of Sherwood. However the truck broke down. They then borrowed a bucket truck from Lake Oswego.
 - Loaned an easement machine to the City of Lake Oswego. They are considering a shared purchase with Lake Oswego for an easement machine.
- The City of Lake Oswego
 - Plans to borrow two VMBs from the City of Tualatin next week.
 - Plans to borrow two containers from Metro for storage next week.

- Washington County
 - Borrowed a vactor from the City of Cornelius
 - Tigard's asphalt zipper is being stored at the County's LUT yard. The County may need to use it for a project shortly.
 - The City of Cornelius borrowed VMBs for their City Clean-up Day.
 - Assisting the City of Beaverton with water quality vault work in exchange for assistance with a ditching project.
 - Worked with the MORE group to hire Marion County's track planer and three crew members to perform pavement grinding.

Training:

Deb reviewed the following upcoming training:

- Kittleson will present "Roundabout" training at Washington County's LUT office on July 12th & 13th.
- Road Scholar training levels 5, 6, 7, 8 and 12 will be presented this fall in the Washington County area. Locations have not been determined and will be shared when they become known.

The meeting was adjourned at 11:00am

Next Meeting:

July 21, 2016 @ 9:00am
City of Hillsboro – Civic Center
150 E Main St
Hillsboro OR 97123