



## **Cooperative Public Agencies of Washington County Minutes for October 11, 2012**

**Members Present:**      **Chair, Mel Schultz – City of Beaverton**  
**Jim Bateman – City of Lake Oswego**  
**Dan Boss – City of Tualatin**  
**Ted Claussen – Clean Water Services**  
**Mark Crowell – City of Cornelius**  
**Mary Davis – Washington County**  
**Dale Fishback – Tualatin Valley Water District**  
**Guy Graham – City of Lake Oswego**  
**Arnie Gray – City of Wilsonville**  
**John Harris – City of Lake Oswego**  
**Lynn Johnson – City of Sherwood**  
**Melissa Koons – City of Tualatin**  
**Keith Lewis – Washington County**  
**Floyd Peoples – City of Wilsonville**  
**Craig Sheldon – City of Sherwood**

Chair Mel Schultz called the meeting to order at 9:10am. The meeting took place at City of Sherwood, 15527 SW Willamette Street.

### **INTRODUCTIONS**

All members present introduced themselves.

### **HOST PRESENTATIONS**

Craig Sheldon, Public Works Director, presented the City's Water Project using a PowerPoint presentation, outlining their \$40 million project updating their 2005 Water Master Plan.

Several new developments, along with a growing population necessitated their own water project development that could support capacity expansion.

Sherwood partnered with Willamette River Water Coalition (WRWC), Tualatin Valley Water District, and the City of Wilsonville to expand their services, including adding a connection to the Willamette River, rights to drawing water from a current facility in Wilsonville, and a Water Treatment Facility in Wilsonville, expected to be completed by 2013.

Craig provided us with brief history:

- 2000 recognized the need for long-term water.
- 2005 adopted Water Master Plan.
- 2006 hired consultants, worked on feasibility study of the pipeline route.
- 2006 entered into IGA with TVWD to acquire ownership interest in a portion of TVWD's ownership interest in the Water Treatment Plant facilities in Wilsonville. Sherwood also purchased 5 million gallons per day (mgd) capacity of undivided interest and has plans to purchase an additional 15 mgd.
- 2007 IGA with Wilsonville for Segment 2 water line.
- 2008 entered into contract with consultant firm to construct the 4 million gallon Reservoir with Tennis Courts, Half Street Improvement on Division Street, Pump Station and 1,300 ft of 48" water transmission of pipeline.
- 2008 IGA's that allocated 20mgd to the City through the WRWC.
- 2008 seven IGA's with Wilsonville for pipe transmission.
- 2009 completed reservoir, tennis courts, and pump station project.
- 2009 City entered into contract with consulting firm to install 18,000lf of 48" transmission pipeline between Sherwood and Wilsonville.
- 2010 pipeline under construction.
- 2011 IGA's with Wilsonville for temporary water and meter vault.
- 2011 City completed own meter vault and transmission.

Although this project created a 159% increase to utility customers since 2005, the \$43 million budgeted project is coming in under budget at \$40 million. Approximately \$10m was spent on the reservoir, \$11m on pipeline, \$7m to TVWD for the 5mgd, \$5m to Wilsonville for segments of the pipeline, \$650k for the meter vault, and \$3.3m to the attorney and engineering team.

Going forward Sherwood is planning to take the Portland line off next summer, another indicator of the success of their project, as well as accomplishing the goal of a water source that's not interruptible and to have ownership of the system.

## **FINANCIAL REPORT**

Mary Davis reported the financial report indicating the current balance \$8,045.85 ending September 30, 2012. Mary further reported that the 2012 Emergency Resource Directory has been printed and are available today for distribution.

## **COMMITTEE REPORTS**

### **Fleet**

No report.

### **Training**

No report.

### **Storm/Sanitary**

Ted Clausen reported that the committee met yesterday and he will forward minutes when completed.

### **UASI Update**

John Harris reported that everyone is doing a good job of sharing regionally. Also, a reminder that the meetings are scheduled for the 4<sup>th</sup> Wednesday of each month, from 1pm-3pm, where, among other topics, what's being ordered for the remainder of 2012 will be discussed.

Mary Davis reported that through the Regional Disaster Debris Planning effort she is working with the Army Corps of Engineers to provide a debris contracting workshop. She will send information to the group when this is scheduled.

A general discussion about generators and priority fuel sites followed; Mary offered to send out an email with the Pre-Designated Emergency Fueling Sites in Washington County that were identified for the Department of Energy in 2006.

Dan Boss discussed a presentation he attended at an APWA Conference that spoke to the USACE mission of Emergency Power under ESF #3. Mary will try to get some additional information regarding a speaker to share this information with our group.

## **OLD BUSINESS**

### **Workshop Update**

Mary Davis requested that each organization send her a workshop attendance count for planning purposes.

Mary thanked Dan Boss, John Harris, Keith Lewis, and Floyd Peoples for agreeing to volunteer at the workshop.

Mary also asked for volunteers to assist with transportation needs for our workshop guest speaker.

If any organization would like to set up displays in the lobby, with a safety/public health theme, let Mary know.

## **NEW BUSINESS**

None

## **CPAWC AT WORK**

### **City of Beaverton**

Mel Schultz reported that Beaverton borrowed catch basin forms from Clean Water Services, also that Dale Fishback facilitated use of TVWD water and hydrant crew. Mel thanked Dale for the excellent service.

### **Clean Water Services**

Ted Claussen reported that the City of Tigard borrowed an easement machine, and that CWS cleaned water quality manholes for Washington County. Ted further reported that the Hillsboro property purchased for the recycling center project is moving forward with an estimated 18-month completion schedule.

Ted asked if agencies present thought we may be able to better coordinate the bulk water permits and inspections for all jurisdictions. A good discussion followed about how that could work and it was suggested that this be a topic for further discussion.

### **City of Cornelius**

Mark Crowell reported Cornelius borrowed a reader board from WA County and loaned a vactor truck to WA County.

### **City of Lake Oswego**

Jim Bateman reported that Lake Oswego has mag chloride storage tanks/totes available, and once they have their new storage up and running they will have a supply source for any interested agencies.

### **City of Tualatin**

Dan Boss reported that Tualatin was able to jump on Sherwood's contract for the Aqua Tech combo.

Dan was asked to say a few words as it was his last meeting after a long tenure with CPAWC and the City of Tualatin. He shared how much he enjoyed the networking, and how much CPAWC allows us to work together. He stated that he was proud to be a part of the committee – that it was the right thing to do and that it's been very rewarding to him. He advised not to let problems get too big!

### **Washington County**

Keith Lewis reported that both Banks and Cornelius loaned vactor trucks to the County, CWS cleaned WQ manholes for WA County, Hillsboro borrowed and returned a reader board, and that the County is looking into paying CWS to do leaf pick up and sanding/rock pick up as well as doing sanding/rock pick up for other agencies.

Mary Davis reminded everyone that the Winter Planning Meeting is on October 30<sup>th</sup>, 10am-12pm, at the Walnut Street Center.

Members are reminded that they are able to complete their sharing form on the CPAWC website, as well as accessing the sharing log and group member information, as the format for sharing at meetings is not complete enough to report on the sharing logs.

The meeting was adjourned at 11:20am.

### **FUTURE CPAWC MEETINGS**

<u>Date</u>	<u>Hosting Agency</u>	<u>Location</u>
November 7, 2012	CPAWC Fall Workshop	150 E. Main Street, Hillsboro
December 13, 2012	Clean Water Services	2025 SW Merlo Court, Beaverton

Alternates: City of Banks, City of Hillsboro