



Cooperative Public Agencies of Washington County Minutes for July 12, 2012

Members Present:

- Chair, Mel Schultz – City of Beaverton**
- Rick Adams – City of Cornelius**
- Michael Bakkum – City of Hillsboro**
- Wayne Benson – City of Lake Oswego**
- Dan Boss – City of Tualatin**
- Ted Claussen – Clean Water Services**
- Guy Graham – City of Lake Oswego**
- Lynn Johnson – City of Sherwood**
- Melissa Koons – City of Tualatin**
- Keith Lewis – Washington County**
- Tom Tuski – City of Banks**
- Jay Tyson – Tualatin Valley Water District**
- Vance Walker – City of Tigard**

Chair Mel Schultz called the meeting to order at 9:05am. The meeting took place at City of Tualatin, Operations Facility, 10699 SW Herman Road.

INTRODUCTIONS

All members present introduced themselves.

HOST PRESENTATIONS

Dan Boss, Operations Director, City of Tualatin, presented the City's Sidewalk and Street Tree Program using a PowerPoint presentation. The slides and discussion outlined the process, as highlighted below, from program start to current status.

Background

- Tualatin is 99 years old, but infrastructure is relatively new.
- Sidewalks required in new developments beginning in early 70's.
- Tualatin required property owners to be responsible for sidewalks and street trees.

- Almost no enforcement for 30 years.
- City began clearance pruning in 1980.
- In 1987 the City required new developments to plant street trees.
- In 1998 the City created Urban Forestry Plan, which became more about sidewalks and street trees.

Policy Change

- For years we believed all liability was on the adjacent owner. Now our attorney informed us that we might be required to maintain and plant trees.
- Heaving and broken sidewalks were out of character with how the rest of our infrastructure was maintained.
- We looked for a way to fix the trip hazards that would work politically.

What We Found

- 30 years worth of heaving sidewalks needed to be replaced.
- Many trees needed to be removed and replaced.
- Many neighborhoods had Flowering Plums, which had become unpopular due to dropping sticky, staining fruit and shallow roots that heaved sidewalks.

What's the Total Cost?

- It was estimated that we had \$1,000,000 worth of repair work to do.
- Council decided not to cut existing programs, but to raise new funds, staff and council reviewed ways to fund the program.
- Council discussed ways to keep monthly costs low, but still get the work done in a reasonable time frame.

Who's Going to Pay for This?

- Council didn't think it was fair to expect homeowners to fix the problems themselves.
- It was decided to add a \$1.50 fee to each road utility account to pay for the repairs.
- A three-year work plan was agreed upon to get the system back into shape.
- Council chose to use the reserve in the road utility account to front the money with ten years to pay the reserve back.

Who's Going to Do the Work?

- City crews manage the program, do all the evaluations, and make the customer contacts.
- Contractors are used to do grindings, removals, and replacements for sidewalks and trees.

Goals

- Eliminate the tripping hazards.
- Encourage residents to add trees that were removed in the past.

- Remove badly placed trees, keep as many mature trees as possible.
- Remove and replace any Plum on request.
- Be customer aware, stop and talk, answer questions.
- Get it done, but be flexible too.

Kickoff

- Beginning September 2001, media blitz including newsletter, newspaper, and special area of City website to inform customers about the program.
- Beginning November 2001, utility bills included the new \$1.50 per account increase.
- Door hangers were used to communicate to customers what we planned to do.

Remembering Our Goals

- We try to grind the sidewalk if we can save a tree.
- We may choose to meander the sidewalk if we need to replace it.
- Sometimes removal is the only option.

Stats (first three years)

- Three years to complete the City actually cost \$745,121.
- 4,422 sidewalk grinds.
- 838 sidewalk removals and replacements.
- 2,084 trees removed.
- 2,168 stumps ground.
- 1,780 trees planted.
- 167 irrigation systems repaired.

Stats (FY 11/12)

- Program cost \$42,000 out of the \$50,000 budgeted.
- 322 sidewalk grinds.
- 34 sidewalk removals and replacements.
- 22 trees removed.
- 19 stumps ground.
- 16 trees planted.
- 4 irrigation systems repaired.
- Year 11 of program completed.
- To date we've spent: \$1,117,000.
- We still use various media to communicate.
- Feedback from customers is that they are happy with the program.
- Beginning July 2012, the fee is being raised to \$2.50.
- Winter 2011 pricing: \$45/grind, 5x5 panel = \$220, slurry seal/asphalt maintenance = \$1.41 sq. yd.

Dan wrapped up the presentation with questions from committee members.

FINANCIAL REPORT

In Mary Davis' absence, Mel Schultz delivered the financial report indicating the current balance of \$5,150 ending June 30, 2012, and that ten member agencies paid dues in June.

COMMITTEE REPORTS

Fleet

No report

Training

Michael Bakkum reported that all but one speaker is booked for the breakout sessions for the Fall Workshop.

Storm/Sanitary

Ted Clausen reported that at the last meeting the main topic of discussion was FOG updates. He will send out a meeting notice in advance of the next meeting as it will be shifted from the regular time to accommodate vacation schedules.

Ted also mentioned that the City of Portland Fanno Pump Station has been offline and that CWS is providing assistance.

Ted further asked the group about an issue with a contractor that is drilling and has run into some issues and the group provided input.

UASI Update

Keith Lewis reported that the group is still meeting the last Wednesday of the month and that although funding is down, there may be reprogramming money available.

Michael Bakkum noted that he still needs a Variable Reader Board.

OLD BUSINESS

None

NEW BUSINESS

Asphalt Reclaiming

Michael Bakkum invited all members to view a demo of a project on August 6th in Hillsboro, meeting at 7am at the shop and then going to the alley where the Zipper Company will work for approximately two hours. The alley is 300 feet long, 8x10 feet wide and has no shoulders. The machine that will be used in the demo is 2 ½ feet, is self-contained, a shield prevents discharge, grinds and compacts the existing surface,

and sells for approximately \$100,000. One feature to highlight is how fast the machine is, cutting project time on site. Other members reported that the State, Washington County and TVWD currently use similar machines with great results.

Contact Michael for further information about attending the demo.

CPAWC AT WORK

City of Banks

Tom Tuski reported that Cornelius provided a crew to clean sand filters at Bank's water treatment plant as well as providing a service truck to lift up a fire hydrant so repairs could be made. Additionally, North Plains provided a crew member with CDL who was able to drive Bank's vector truck to fix a water leak.

City of Beaverton

Mel Schultz reported that Beaverton loaned water and a staging area to THPRD and that they piggybacked on THPRD contract for a paving project.

Clean Water Services

Ted Claussen reported that Clean Water Services hauled debris for Sherwood. Ted also reminded members that three sweepers, in very good condition, are on the State list if anyone is interested.

City of Cornelius

Rick Adams reported that Cornelius borrowed a mini back hoe from Hillsboro Water and a roller from Forest Grove. They loaned a tractor to ODOT. They also utilized 4 staff from Forest Grove to assist in putting up a flag pole.

Rick asked the group about a water quality manhole odor problem they are dealing with. Members present provided input and Ted Claussen offered to test a water sample.

City of Hillsboro

Michael Bakkum reported that Multnomah County is doing striping for Hillsboro and that Washington County loaned barricades.

City of Lake Oswego

Guy Graham reported that Lake Oswego is scheduled to receive a UASI-funded Emergency Mobile Water Treatment Plant, which is capable of pumping 30,000-50,000 gallons a day.

Wayne Benson announced they have paving grindings available as a result of their project on 8th Avenue. Contact him to arrange.

City of Sherwood

Lynn Johnson reported that Sherwood signed an IGA with CWS to sweep their streets instead of using Great West. Washington County will be doing slurry seal for Sherwood in August and they are on Multnomah County's list for striping. Lynn stated that his Water Manager is going to need an air compressor and a jackhammer and both Tigard and Hillsboro responded that they have them and to make contact for availability.

City of Tigard

Vance Walker stated that he had no current sharing to report, but that his new thermo lay pro patch truck arrived. The old truck is available for purchase for an estimated price of \$20,000 (compared to the purchase price of \$165,000 for the new truck).

Additionally, Vance has tailings available from grinding projects. Contact Vance for information about either offering.

City of Tualatin

Dan Boss reported that Tualatin did Fleet work for Sherwood and King City as well as providing fuel for King City. Clean Water Services did hauling for Tualatin and Tualatin piggybacked on Sherwood's sewer cleaning machine bid.

Dan asked members present how their cities commemorated 100-year anniversaries. General comments about how logos were handled and utilizing media such as video and websites.

Tualatin Valley Water District

Nothing to report.

Washington County

Keith Lewis reported that Hillsboro borrowed barricades, that the County did a chip seal project in a parking lot in Lake Oswego if anyone would like to see the results. Also further stated how much the County uses and likes their Zipper machine.

The meeting was adjourned at 11:37am.

FUTURE CPAWC MEETINGS

<u>Date</u>	<u>Hosting Agency</u>	<u>Location</u>
August, 2012	No Meeting	
September 13, 2012	City of Wilsonville (Water Treatment Plant)	10350 SW Arrowhead Creek Lane
October 11, 2012	City of Sherwood	15527 SW Willamette Street, Sherwood
November 7, 2012	CPAWC Fall Workshop	150 E. Main Street, Hillsboro
December 13, 2012	Clean Water Services	2025 SW Merlo Court, Beaverton

Alternates: City of Banks, City of Hillsboro