



Cooperative Public Agencies of Washington County Minutes for June 14, 2012

Members Present: **Chair, Mel Schultz – City of Beaverton**
Craig Crawford – Tualatin Hills Park & Rec District
Dan Boss – City of Tualatin
Ted Claussen – Clean Water Services
Mary Davis – Washington County
John Harris – City of Lake Oswego
Melissa Koons – City of Tualatin
Keith Lewis – Washington County
Floyd Peoples – City of Wilsonville

Chair Mel Schultz called the meeting to order at 9:10am. The meeting took place at TVFR North Operating Center, 20665 SW Blanton Street, Aloha.

INTRODUCTIONS

All members present and our guest Sue Patterson introduced themselves. During introductions it was announced that three members will be retiring before the end of the year; Dan Boss, Mary Davis and Floyd Peoples.

HOST PRESENTATIONS

Sue Patterson, Washington County Emergency Management, presented an informative presentation on Washington County's Community Organizations Active in Disaster group (WC COAD) and her role in creating and leading it.

WC COAD is a forum where local community organizations come together to collaborate, coordinate, cooperate and communicate with each other as they make plans to respond to unmet needs following a disaster.

The group first met in 2009, when they formed a steering committee to determine membership criteria and created goals and objectives. They also spent the first couple

of years visiting each other's organizations and learning about the services each provide. The current membership is 23 member organizations.

WC COAD is supported by similar organizations at the state level (OrVOAD) and at the national level (NVOAD). Following a presidentially declared disaster that includes Individual Assistance, potential services provided by all these organizations include:

- Child care
- Clean-up and rebuilding
- Disaster planning
- Emergency repairs
- Massage therapy (for workers)
- Mobile feeding
- Pet care
- Relocation services
- Sanitation services
- Volunteer assistance

The snow storm of 2008 was a pilot event for WC COAD since it took place before WC COAD was officially formed. However, it proved to be a good example of how a variety of community organizations can work together to address unmet needs.

The flood of 1996 was challenging as outside funding sources (example was a local media station raising funds independently) tried to partner with other agencies to meet needs. In spite of the challenges, 1.2 million dollars was contributed by these voluntary and community organizations to meet disaster-caused human needs in our region.

Sue concluded by stating that the group's activities focus on the following.

Preparedness

- Emergency preparedness promotion
- Supporting severe weather homeless shelters

Response

- Providing a COAD seat at the EOC Operations table
- Planning for both short and long-term response
- Responding to requests for donations
- Understanding the needs of special populations during and after disasters
- Supporting Community Emergency Shelters

Recovery

- Supporting long-term recovery of disaster-caused, unmet needs of County residents
- Coordinating with Oregon Voluntary Organizations Active in Disasters (OR VOAD) www.orvoad.org

Recruitment

- Continuing to learn from each other
- Involving member agencies in County goals
- Exercising WA COAD's role in the EOC and meeting unmet needs of residents impacted by disaster
- Developing WA COAD leadership

FINANCIAL REPORT

Mary Davis reported the financial report indicating the current balance is \$5,689.49 ending May 31, 2012. Mary further presented the proposed budget for 2012-13, which members present voted to approve as proposed. The cost of printing the Resource Directory may increase next year since our current vendor, Beaverton School District, has closed their print shop.

COMMITTEE REPORTS

Fleet

Craig Crawford informed the group that there is no meeting to report on.

Craig invited all present to the Fanno Creek Service Center Open House, June 20, 5:30pm-7:30pm, in Beaverton. This center houses the Park District's new Maintenance plant, offices for THPRD's Maintenance, Planning and Natural Resources employees, and the Adidas Timbers Training Center.

Training

Mary Davis reported that all but two afternoon breakout sessions are booked and that all plans are progressing. Mel Schultz asked about possibly earning CEU's for any of the sessions for participants and Mary responded that this was something that had been investigated in the past and there is an application and approval process that needs to be done. She did however encourage someone to pursue this on behalf of the group.

Storm/Sanitary

Ted Clausen reported that the group has not met since he last reported, but is scheduled to meet next week. He announced that CWS's offer was just accepted on a piece of property (approximately 7-8 acres) off of Evergreen for expansion with a 10,000 sq. ft. building for vector and sweeper waste and recycling.

UASI Update

Mary Davis announced that the Chair position for the Public Works Working group is open due to David Harrington's job lay-off from the City of Portland. David's contributions to the group have been appreciated. The meetings are held the 4th Wednesday of each month and Mary encourages anyone to become more involved. There continue to be opportunities for NIMS compliant organizations to receive grant-funded equipment.

OLD BUSINESS

Workshop Update – covered under Training

NEW BUSINESS

None

CPAWC AT WORK

City of Beaverton/Tualatin Hills Park & Rec District

Mel Schultz and Craig Crawford jointly reported that the City of Beaverton loaned Tualatin Hills Park & Rec District an air compressor for one day and swept two streets and a THPRD parking lot.

Mel further asked about an upcoming need for a 7-10 ton roller for four days at the end of July.

Clean Water Services

Ted Claussen thanked Tualatin Valley Water District, specifically Dale Fishback, for assistance in gaining permission for CWS trucks to fill using fire hydrants located in the CWS yard.

City of Lake Oswego

John Harris stated that City of Lake Oswego is in the process of evaluating equipment needs of their sweepers and vactor and that the City Council approved funding to purchase some needed equipment. John was also asked to research rental costs as an option. Additionally, a mag chloride tank was purchased.

Ted Claussen suggested that John contact Steve in the CWS Fleet Division as they may be eliminating three sweepers that are still in good condition.

City of Tualatin

Dan Boss reported that Tualatin is selling fuel to King City and also doing work on their fleet. The City of Tigard is wrapping up their dewatering in Tualatin.

Washington County

Keith Lewis reported that Washington County assisted the City of Cornelius with their Clean-Up Day with barricades, cones and a porta-potty.

City of Wilsonville

Floyd Peoples announced that Nancy Kraushaar from the City of Oregon City Public Works will be moving to the City of Wilsonville.

Floyd also stated that the Wilsonville interchange will be completed in July, and that, along with his upcoming retirement he requested that the September meeting be moved to Wilsonville so he could host the monthly meeting and present the group with a field trip of the completed projects. Melissa Koons will check with Michael Bakkum as Hillsboro is currently assigned to host in September.

Floyd also thanked the cities of Beaverton, Cornelius and Tualatin for loaning wheelbarrows for their volunteer event held in May.

Melissa Koons reminded members that they are able to complete their sharing form on the CPAWC website, as well as accessing the sharing log and group member information.

The meeting was adjourned at 10:38am.

FUTURE CPAWC MEETINGS

<u>Date</u>	<u>Hosting Agency</u>	<u>Location</u>
July 12, 2012	City of Tualatin/Operations Facility	10699 SW Herman Road, Tualatin
August, 2012	No Meeting	
September 13, 2012	City of Wilsonville	TBA
October 11, 2012	City of Sherwood	15527 SW Willamette Street, Sherwood
November 7, 2012	CPAWC Fall Workshop	150 E. Main Street, Hillsboro
December 13, 2012	Clean Water Services	2025 SW Merlo Court, Beaverton

Alternates: City of Banks