



## **Cooperative Public Agencies of Washington County Minutes for April 12, 2012**

**Members Present:**

- Mel Schultz (Chair) – City of Beaverton**
- Dan Boss – City of Tualatin**
- Vance Walker, City of Tigard**
- John Harris, City of Lake Oswego**
- Dale Fishback, Tualatin Valley Water District**
- Ted Claussen – Clean Water Services**
- Dave Willer, City of Forest Grove**
- Jim Hough, City of Banks**
- Justin Jensen, City of Hillsboro**
- Mark Crowell, City of Cornelius**
- Keith Lewis, Washington County Operations**

Chair Mel Schultz called the meeting to order at 9:06am. The meeting took place at the City of Forest Grove, Community Auditorium, 1915 Main Street, Forest Grove.

### INTRODUCTIONS

All present members introduced themselves, including the guest speakers.

### HOST PRESENTATION

The City of Forest Grove (Rob Foster) thanked the Committee for its efforts especially with equipment sharing. Rob Foster, Forest Grove Public Works Director and Nick Kelsay, Forest Grove Project Engineer presented the City's Sidewalk Improvement Program (SIP) using a PowerPoint presentation (*link to slideshow provided in email*). The slides and discussion briefly outlined the process from start to finish. Rob and Nick answered questions from Committee members.

### FINANCIAL REPORT

Mel indicated that he did not have anything to report today.

## COMMITTEE REPORTS

### Fleet

Michael Bakkum was not in attendance, so nothing to report.

### Training

Mel Shultz reported that the City of Beaverton is holding a training session for Flagger Training. The training will take place on May 3, 2012 for four hours. There are 10-12 spaces available. Email Mel for additional details.

### Storm/Sanitary

Ted Claussen reported that this Committee has been quiet. The next meeting is scheduled for April 25. Short discussion on contract language regarding advertising, bid opening, and contractor pricing.

### UASI Update

Dan Boss is participating on the RDPO (Regional Disaster Preparedness Organization). He reported that funds are shrinking.

### OLD BUSINESS

Nothing to report

### NEW BUSINESS

Nothing to report

## CPAWC AT WORK

### **City of Banks**

Jim Hough reported that the City loaned their Vactor to ODOT Manning Shed. Also, looking to purchase a pallet jack.

### **City of Beaverton**

Mel Schultz reported that City of Banks is utilizing office furniture from Beaverton's Facility Maintenance Department to furnish their new addition to the Public Works Building. City of Tigard is currently using the decant facility. Additionally, Beaverton is using catch basin forms from CWS.

### **City of Forest Grove**

Dave Willer reported that Washington County borrowed a pavement grinder.

**City of Hillsboro**

Justin Jensen requested two additional VM trailers for April 29-30 (he needs four total). He currently has two reserved through Washington County. Committee suggested other jurisdictions that possibly have trailers available.

**City of Lake Oswego**

John Harris reported that their Vector is on its last legs, no funding for new truck. Also, will send trailers to Tualatin as soon as possible.

**City of Tigard**

Vance Walker reported that no sharing is taking place at this time. He mentioned that the City will have a heated asphalt patch box truck for sale soon. Additional information and photographs to follow.

**City of Tualatin**

Dan Boss reported that Tigard is currently sending storm debris to Tualatin. The City of King City is asking to utilize CPAWC services (fuel), but is currently not a member. Dan will work on getting them signed up to the Committee.

**Clean Water Services**

Ted Claussen had nothing new to report.

**Tualatin Valley Water District**

Dale Fishback reported that TVWD is finished with the County's reader boards.

**Washington County**

Keith Lewis reported a culvert failure at Hagg Lake and borrowed the pavement grinder from Forest Grove to grind and move road. Also, mentioned reader board sharing to Hillsboro and TVWD.

