



Cooperative Public Agencies of Washington County Minutes for March 14, 2013

Members Present: **Chair, Mark Crowell – City of Cornelius**
Ted Claussen – Clean Water Services
John Harris – City of Lake Oswego
Lynn Johnson – City of Sherwood
Todd Klein – Tualatin Valley Water District
Melissa Koons – City of Tualatin
Keith Lewis – Washington County
Clayton Reynolds – City of Tualatin
Mel Schultz – City of Beaverton
Tom Tuski – City of Banks
Vance Walker – City of Tigard

Chair Mark Crowell called the meeting to order at 9:02am. The meeting took place at 1300 Kodiak Circle, Cornelius.

INTRODUCTIONS

All members present and our guest Karen Hill introduced themselves.

HOST PRESENTATIONS

Karen Hill, Cornelius Library Director, presented on the Proposed Library/Senior Living Project, a dynamic project partnering with Bienestar Housing. The library on the first floor features 16,000sf and a 3,500sf community gathering space and two levels with 41 one and two bedroom units designated for senior living complete with courtyard and community space for residents' use.

This project began with a feasibility study in June, 2012 and was designed by Sid Scott, Scott/Edwards Architecture to incorporate sustainability strategies and meet LEED Silver standards in the following areas:

- Site located in urban core
- Compact development footprint
- Excellent transit options

- Walkable neighborhood
- Stormwater management system
- Minimize water use
- Energy efficient lighting and appliances
- Healthy building materials selection
- Maximize indoor air quality
- Construction waste management

To meet community library service needs, planned space is expanded from the current 3,000sf as well as study rooms and a homework center, increased computer access, Teen Zone, children’s storytelling area, and enhanced public programming space with after-hours access. Efficient interior layout with good visibility will minimize significant staff increases, although continuing the seven days a week, 56 hours open schedule may necessitate adding two additional staff.

A community space of 3,500sf adjacent to the library is being planned in partnership with the YMCA of the Columbia-Willamette. The YMCA would offer a variety of health and recreation services for youth.

This project would have a significant impact on increasing the availability of affordable housing for seniors while accommodating their mobility and security needs. Being close to the library would also provide volunteer and social opportunities, it’s on a public transportation route, has pedestrian access to urban services, and close to medical care. Currently, there is a two year waiting list for independent senior living apartments within the Cornelius area and over 500 seniors eligible for affordable housing in Washington County.

As a single story library, the project was estimated to cost around \$5 million. As a 3-story mixed use building, the project is around \$13 million. The library would raise about \$2.8 million and voters will be asked to approve a bond for \$2 million in November. By adding a project partner, the City of Cornelius is able to gain the benefits of the housing while sharing a significant portion of the construction costs.

Karen wrapped up her presentation by answering several questions, including inquiries about parking and building maintenance.

FINANCIAL REPORT

Mark Crowell reported the financial report indicating the current balance \$6,355.04 ending February 28, 2013.

COMMITTEE REPORTS

Fleet

No Report

Training

Keith Lewis reported that this group met for a workshop planning session, with another meeting scheduled. In addition to checking into a couple of recently suggested speakers, staff from City of Hillsboro and Washington County that were attending workshops were going to report back to the group about possible speakers and topics.

Mark Crowell announced that he will have staff presenting at the APWA Hood River conference in April, about how their staff utilizes iPads in the field.

Mel Schultz reminded everyone about the GIS Asset Management training offered by the City of Beaverton on March 21st, flyer previously sent out via email.

Storm/Sanitary

Ted Clausen reported that this committee has not met since our last meeting, but that they have a meeting scheduled for March 27th.

He did report that Clean Water Services has been made aware of new confined space guidelines for sanitary excavations effective 4/1/13. CWS invited OSHA to their worksite for clarification on this issue and Ted recommends others refer to the OSHA website for information.

RDPO Update

Keith Lewis reported that the Regional Disaster Preparedness Organization (RDPO) continues to meet on the last Wednesday of each month (please contact him for meeting location details).

Keith met with the work group that is working on a proposal to present to the board for what current needs are. Water purification equipment is available and plunge saws are coming in. Also, smaller agencies are just as capable as the larger agencies at getting the available equipment, so plan to attend a meeting or send a representation from your organization.

John Harris stated that he is no longer participating on this committee, but that Jim Bateman is.

John also mentioned that Lake Oswego has a couple of 11ft Vermac reader board trailers that they would like to trade for the smaller Adco reader boards if anyone is interested.

OLD BUSINESS

None

NEW BUSINESS

None

CPAWC AT WORK

City of Banks

Tom Tuski reported that North Plains borrowed a vactor truck. Additionally, the City of Sheridan visited and requested a copy of our IGA to use as a template.

City of Beaverton

Mel Schultz reported that they donated \$34,000 worth of traffic signal controllers to the City of Eugene.

Clean Water Services

Ted Claussen reported that Clean Water Services loaned an easement machine to City of Tigard for 10 days and then during that time borrowed one from the City of Hillsboro for one day. Additionally, CWS loaned a pipe burst to City of Forest Grove and a root cutter to City of Beaverton.

City of Lake Oswego

John Harris reminded everyone that City of Lake Oswego will be hosting next month and that the presentation topic will be announced soon. He further spoke about how heavy energy users may wish to keep an eye on the rated PGE case and all of the schedules for power. He further stated that direct access choice impacts franchise fees.

City of Tigard

Vance Walker reported that City of Tigard loaned a chipper to THPRD and has an ongoing Mag Chloride arrangement with the City of Lake Oswego. Tigard has recently acquired an AS300 asphalt zipper which is available for loan with City of Tigard staff, as available. Vance will send Melissa Koons an email when they are doing a project with this new piece of equipment for anyone interested in coming to the site. Additionally, Vance will send Melissa information on a patch truck for sale.

Tualatin Valley Water District

Todd Klein reported that Tualatin Valley Water District borrowed a loose gravel sign from Washington County. He also stated that TVWD has an asphalt zipper to loan.

Washington County

Keith Lewis reported that Washington County borrowed a grinder from the City of Forest Grove, loaned a VMS reader board to Hillsboro for five days and utilized the City of Banks for a training site for their recent US Forestry Service saw training. As a side note, he stated that the training was a huge success and they hope to continue with this training until all field crews that use saws have completed the training.

Melissa Koons reminded members that they are able to complete their sharing form on the CPAWC website. It is necessary to complete a sharing form to be included in the Sharing Log as more detailed information is required than what we share around the table.

The meeting was adjourned at 10:39am.

FUTURE CPAWC MEETINGS

<u>Date</u>	<u>Hosting Agency</u>	<u>Location</u>
April 11, 2013	City of Lake Oswego	4101 Kruse Way, West End of Building
May 9, 2013	City of Beaverton	4755 SW Griffith Drive, Beaverton
June 13, 2013	City of Forest Grove	1915 Main Street, Forest Grove
July 11, 2013	City of Hillsboro	150 East Main, Room TBA, Hillsboro
August, 2013	No Meeting	
September 12, 2013	City of Banks	13680 NW Main Street, Banks
October 10, 2013	City of Sherwood	15527 SW Willamette Street, Sherwood
November 13, 2013	CPAWC Fall Workshop	150 E. Main Street, Hillsboro
December 12, 2013	Clean Water Services	2025 SW Merlo Court, Beaverton