



Cooperative Public Agencies of Washington County Minutes for March 8, 2012

Members Present: **Chair, Mel Schultz – City of Beaverton**
Michael Bakkum – City of Hillsboro
Jim Bateman – City of Lake Oswego
Wayne Benson – City of Lake Oswego
Dan Boss – City of Tualatin
Ted Claussen – Clean Water Services
Dale Fishback – Tualatin Valley Water District
Guy Graham – City of Lake Oswego
John Harris – City of Lake Oswego
Melissa Koons – City of Tualatin
Keith Lewis – Washington County
Floyd Peoples – City of Wilsonville
Vance Walker – City of Tigard

Chair Mel Schultz called the meeting to order at 9:09 am. The meeting took place at the City of Lake Oswego, 4101 Kruse Way, Lake Oswego.

INTRODUCTIONS

Mel Schultz asked all present to introduce themselves and welcome our guest, Dave Prock.

HOST PRESENTATIONS

Deputy Project Director, Dave Prock, presented an excellent program highlighting the Lake Oswego-Tigard Water Project outlining the purpose and goals of this \$230 million endeavor.

The two communities of Lake Oswego and Tigard will share Lake Oswego's high-quality Clackamas River Water Supply. Lake Oswego's water system is old, worn out, undersized, and in need of substantial improvements and upsizing of facilities. Tigard has been seeking its own water supply for many years and this Partnership will gain

ownership share of Lake Oswego's water infrastructure. Working together offers significant cost savings for both communities.

Under the partnership agreement, the City of Lake Oswego will manage and build the water system improvements. An Oversight Committee provides leadership and guidance, with representative from Lake Oswego and Tigard City Councils. A technical team includes staff from both cities. Costs will be allocated to Lake Oswego (46.5%) and Tigard (53.5%), recognizing Lake Oswego's ownership of existing facilities.

Both Councils approved the Capital Improvement Program for the Partnership to move the project into the design and permitting stage in Spring 2011, with construction slated from 2012 – 2015. Current systems will always be operational while construction is in progress. This partnership project will expand six facilities in five jurisdictions when completed.

Both Lake Oswego and Tigard are committed to protecting and enhancing water quality and fish habitat in the Clackamas River and protecting all natural resources. The project must meet all requirements of the agencies that hold permitting/approval authority. The partnership provides an opportunity to incorporate new technology into the water system – partnership is good business!

FINANCIAL REPORT

Mary Davis sent the financial report indicating the current balance is \$7,455.54 ending 2/29/12.

COMMITTEE REPORTS

Fleet

No report at this time.

Training

Michael Bakkum reported that he has confirmed the keynote speaker for the fall workshop, Chad Hymas, one of the 10 most inspirational speakers of the world as acclaimed by The Wall Street Journal. Mr. Hymas will be scheduled for three hours in the morning.

Michael is currently working on speakers for the breakout sessions and securing the informational booths, incorporating both wellness and risk management components as suggested. Additionally, a suggestion was made to have Greg McDonald speak on saw protection and the new confined space requirements.

Michael is continuing his efforts to bring the Road Scholar program to our area, and reminded everyone that sessions seven and eight are being offered at the coast in the next couple of months.

Keith Lewis announced that Washington County is hiring a new training coordinator and when the hire is on board Keith will bring the coordinator to meet our group.

Storm/Sanitary

Ted Clausen reported that this committee met March 7 covering FOG maintenance issues, TV import and line sealing, NASCO recertification, root lists, and updating catch basin and water quality manhole numbers for the MS4 permit requirement. Ted will provide minutes upon their completion.

UASI Update

John Harris announced that Lake Oswego was receiving a very large generator and that Tualatin would be getting a VM trailer soon. As most of the agencies have submitted information for the Resource Directory, it should be able to be completed in approximately a month.

Dan Boss announced that he is participating on a steering committee, Regional Disaster Preparedness Organization (RDPO), in one of two public works positions. This sixteen-member committee includes a private sector, a non-profit, and a health care member, in addition to public agency participants.

OLD BUSINESS

Workshop Update

Michael Bakkum covered this topic under our training discussion.

NEW BUSINESS

Michael Bakkum asked the group about their city's policy on sidewalk and street tree programs. In Hillsboro, Michael is experiencing a large number of sidewalk issues as a result of very large, overgrown trees that need clearance trimming. This question generated a lengthy discussion by the group on how sidewalk hazards are handled, how much or how little tree trimming is done, who pays for what, and how different agencies fund these services.

Dan Boss shared about the City of Tualatin's Street Tree and Sidewalk Program and was asked to do a full presentation at the July meeting being held in Tualatin.

CPAWC AT WORK

City of Beaverton

Mel Schultz reported the landscape crew shared a bucket truck and the signal crew shared parts with other agencies and that the State assisted Beaverton with their 60' light utility poles. Additionally, Beaverton was able to open up numerous spots at their recent confined space training.

Clean Water Services

Ted Claussen stated that Hillsboro and Beaverton hauled a total of 22 loads of catch basin debris, and that Tigard borrowed an easement machine for a week.

City of Hillsboro

Michael Bakkum reported that his crews are still picking up gravel for Washington County as well as working with the County pre-treating with Mag Chloride. Michael requested the use of four reader boards for a week later this month for a tree trimming project on Main Street. He received numerous responses to follow-up on.

City of Lake Oswego

John Harris reminded everyone that Lake Oswego has sand bags available.

City of Tigard

Vance Walker reported that Tigard received Mag Chloride from the County, borrowed a roller from Lake Oswego and has extra VM trailer parts.

City of Tualatin

Dan Boss reported that Tualatin loaned Sherwood a heavy trailer, is assisting Tigard and Lake Oswego with their storm debris, and is preparing to go out to bid for the Pavement Maintenance Program which other agencies could piggyback on.

TVWD

Dale Fishback reported borrowing VM trailers from the County.

WA County

Keith Lewis announced the County is beginning to organize the annual Public Works display scheduled at Washington Square, May 18-20. For information on how your organization can participate contact Victoria Saager at 503.846.7616 or victoria_saager@co.washington.or.us.

Melissa Koons reminded members that they are able to complete their sharing form on the CPAWC website, as well as accessing the sharing log and group member information.

The meeting was adjourned at 11:38 am.

FUTURE CPAWC MEETINGS

| <u>Date</u> | <u>Hosting Agency</u> | <u>Location</u> |
|--------------------|--------------------------------------|---------------------------------------|
| April 12, 2012 | City of Forest Grove | 1915 Main Street, Forest Grove |
| May 10, 2012 | City of Beaverton | 4755 SW Griffith Drive, Beaverton |
| June 14, 2012 | Beaverton School District | 2180 SW 170 th , Beaverton |
| July 12, 2012 | City of Tualatin/Operations Facility | 10699 SW Herman Road, Tualatin |
| August, 2012 | No Meeting | |
| September 13, 2012 | City of Hillsboro | 142 SW Maple, Hillsboro |
| October 11, 2012 | City of Sherwood | 15527 SW Willamette Street, Sherwood |
| November 7, 2012 | CPAWC Fall Workshop | 150 E. Main Street, Hillsboro |
| December 13, 2012 | Clean Water Services | 2025 SW Merlo Court, Beaverton |

Alternates: City of Banks, City of Wilsonville