



**Cooperative Public Agencies of Washington County
Minutes for February 9, 2012**

Members Present: **Chair, Mel Schultz – City of Beaverton**
Rick Adams – City of Cornelius
Michael Bakkum – City of Hillsboro
Ted Claussen – Clean Water Services
Mark Crowell – City of Cornelius
Mary Davis – Washington County
Dale Fishback – Tualatin Valley Water District
Melissa Koons – City of Tualatin
Keith Lewis – Washington County
Floyd Peoples – City of Wilsonville
Tom Tuski – City of Banks
David Willer – City of Forest Grove

Chair Mel Schultz called the meeting to order at 9:07 am. The meeting took place at the City of Cornelius, 1300 S. Kodiak Circle, Cornelius and our host, Mark Crowell offered anyone present a tour of the facility at the conclusion of the meeting.

INTRODUCTIONS

Mel Schultz asked all present to introduce themselves and welcome our guests, Frank Reed from Tualatin Valley Water District and Christian Gaston from News Times – Forest Grove.

FINANCIAL REPORT

Mary Davis reported the current balance ending 1/31/12 is \$7,466.54.

COMMITTEE REPORTS

Fleet

No report at this time.

Training

Michael Bakkum and Mary Davis invited everyone to send them further ideas regarding the Fall Work Shop. The group had a general discussion about a possible theme and as a result, Mary and Michael are considering a safety theme for this year.

Michael mentioned a speaker that he recently heard who has a dynamic presentation about safety, which would be excellent for the keynote if he is available, Michael will check to see if the speaker is available.

Michael also brought up the topic of Technology Transfer (T-2) Center, Roads Scholar Program and he is working to bring more opportunities for sessions to our county. Mary suggested that we partner to bring the entire series to our area.

Bloodborne Pathogen and Hazmat were both raised as topics for consideration for breakout sessions at the workshop. Mary knows resources and will make contact.

Mel Schultz announced that the City of Beaverton is doing a four-hour Lock Out Tag Out training as a result of recent OSHA rules and there is space for 8-10 individuals to join the training session scheduled for Tuesday, February 14th from 8am-10am. Contact Mel for additional information.

Melissa Koons announced that the City of Sherwood's T-2 training sessions are on the CPAWC website and that Lynn Johnson is the contact for further information. Melissa will also follow-up on the request to place the link to T-2 Training Programs on the CPAWC website.

Mary Davis announced Washington County will be sponsoring an earthquake exercise focused on damage assessment April 24; many agencies in our county will be participating.

Storm/Sanitary

Ted Clausen reported that this sub-committee met on January 4th. Ted provided both minutes of the meeting as well as an overview of the topics covered, including TV import and line sealing update; district and city boundaries; identifying CD inlets that have been changed; leaf season wrap up; FOG update; storm filters; and TVing storm systems. Their next meeting is scheduled for February 29th at Clean Water Services.

They further discussed changes to the current rule from EPA regarding elicit discharge and how that will effect Washington County agencies response and paperwork. Keith Lewis reported that Environmental Response is looking at getting kits in vehicles and how they may be able to improve their paperwork reporting. Ted concurred that it is best to clearly document.

UASI Update

Keith Lewis noted that although the funding sources are dwindling, they are reappropriating past year funds. The Public Works Working Group will be purchasing light towers, portable water facility treatment plants, reader boards, etc. in 2012.

Mary Davis pointed out that this committee is also working on a grant-funded project to expand the Emergency Resource Directory that CPAWC currently funds into one that encompasses the 5-county USASI region.

The UASI Public Works Working Group is also working on a regional equipment list. The contractor has been contacting agencies to coordinate this information. Our current equipment list will be combined with the larger list in the future.

OLD BUSINESS

None for this meeting.

NEW BUSINESS

Our guests were interested in learning more about how CPAWC was first organized and the benefits of belonging to the group. Several members of the group reported on success stories regarding sharing of equipment, resources, and networking.

CPAWC AT WORK

City of Banks

Tom Tuski reported that they are changing out locks and padlocks and that they had a vendor come out the assist in locating a water line break. See Tom if you would like more information about the vendor. Banks is interested in information regarding storage tank maintenance, specifically painting, so please let Tom know if you have recommendations for specific vendors. They are continuing to use traffic control signs from the City of Cornelius, which they've had for 14 months in addition to the donated used cones from the City of Forest Grove, and are currently budgeting for new cones and signs.

City of Beaverton

Mel Schultz noted that his organization has 15 maple library tables available to donate as pictured in the flyer he brought. Additionally, the City of Tigard continues to use their decant station, Beaverton loaned parts to TVWD and CWS.

Clean Water Services

Ted Claussen completed a deal with Lake Oswego which allows them to use the City of Tualatin decant and dewater facility and then CWS will take care of monthly removal (approximately seven to eight trips per month). CWS also appreciated the City of Banks working cooperatively in their Bulk Water Permit process in offering a special reciprocal agreement. CWS continued trading with Salem Packers, transporters for a camera truck. Mary Davis will make contact with this organization to encourage them to join CPAWC.

In response to an inquiry from Michael Bakkum, Ted answered a question about CWS looking at property in Hillsboro for a receiving facility. The purpose of the facility would be to help eliminate the need to haul vector waste, which CWS is currently doing about ten times a month at \$89 per ton which adds up to approximately \$150,000 per year, not including the cost of street sweeping. The facility would be able to process vector waste and dewater utilizing two sets of screens, which pulls out sand and oils and the process allows for reusing the sand .¾" rock, and large aggregate rock, providing a more sustainable green option. Ted reiterated that this Regional Facility is only at the pencil stage.

City of Cornelius

Rick Adams reported that Cornelius staff used their equipment to sweep roundabouts and bridges, and they dumped debris for CWS, while CWS hauled away debris for Cornelius.

City of Forest Grove

David Willer spoke about Forest Grove's long-term involvement with CPAWC and how beneficial it's been. For example, when he first began his position in Forest Grove, there were 14 blocks of gravel, but now there are only 3 as a result of Hwy. 8 running through town, and although he still maintains them, it is a huge benefit to his community. When they are out sweeping, they pick up gravel and sweep around bridges for Washington County. He also has the opportunity to piggy-back on contracts that others negotiate.

City of Hillsboro

Michael Bakkum reported that they loaned a chipper to Washington County and that if anyone needs wood chips to let him know. Additionally, Hillsboro picked up gravel on Washington roads within the City, as did community service workers, and then Hillsboro gave it to Clean Water Services. Hillsboro plans to replace a bucket truck this year and they are looking at an all terrain, 40 foot, man-lift which they believe will better meet their needs, especially for tree pruning.

Tualatin Valley Water District

Dale Fishback reported that they borrowed a reader board from Washington County. He also provided handouts with an update and further clarification from OSHAA on the Crane standards and the 2014 ruling that is more City/Utility appropriate. Dale stated that TVWD is preparing to do training for their agency.

Washington County

Keith Lewis reported that both the City of Hillsboro and Clean Water Services provided sweeping over and beyond what they normally do each month. WA County also loaned reader boards to TVWD and to Hillsboro and shared or stored mag chloride with Tigard, Lake Oswego and Hillsboro and will be settling up at the end of the season.

City of Wilsonville

Floyd Peoples reported that the City of Wilsonville just signed a 3 year sweeping contract with two one-year no rate increase extensions that any agency is welcome to piggyback on if they need similar services. Wilsonville will also be writing a janitorial contract soon, so if you have done one recently please let Floyd know. Another project they will be working on is asset management, inventory and organizing. Floyd brought up the question as to whether it would be a good idea to have current contracts on our CPAWC website so that when member agencies are in need of services they know what contracts are available.

The meeting concluded with an informal question and answer time with guest Christian Gaston.

The meeting was adjourned at 11:13 am.

FUTURE CPAWC MEETINGS

| <u>Date</u> | <u>Hosting Agency</u> | <u>Location</u> |
|--------------------|--------------------------------------|---------------------------------------|
| March 8, 2012 | City of Lake Oswego | 4101 Kruse Way, Lake Oswego |
| April 12, 2012 | City of Forest Grove | 1915 Main Street, Forest Grove |
| May 10, 2012 | City of Beaverton | 4755 SW Griffith Drive, Beaverton |
| June 14, 2012 | Beaverton School District | 2180 SW 170 th , Beaverton |
| July 12, 2012 | City of Tualatin/Operations Facility | 10699 SW Herman Road, Tualatin |
| August, 2012 | No Meeting | |
| September 13, 2012 | City of Hillsboro | 142 SW Maple, Hillsboro |
| October 11, 2012 | City of Sherwood | 15527 SW Willamette Street, Sherwood |
| November 7, 2012 | CPAWC Fall Workshop | 150 E. Main Street, Hillsboro |
| December 13, 2012 | Clean Water Services | 2025 SW Merlo Court, Beaverton |

Alternates: City of Banks, City of Wilsonville