



Cooperative Public Agencies of Washington County Minutes for January 9, 2014

Members Present:

- Chair, Steve Lampert – City of Hillsboro**
- Jim Bateman – City of Lake Oswego**
- Ted Claussen – Clean Water Services**
- Craig Crawford – Tualatin Hills Park & Rec District**
- Mark Crowell – City of Cornelius**
- Deb Dalenberg – Washington County DLUT**
- Dale Fishback – Tualatin Valley Water District**
- Guy Graham – City of Lake Oswego**
- Arnie Gray – City of Wilsonville**
- Lynn Johnson – City of Sherwood**
- Melissa Koons – City of Tualatin**
- Matt Oglesby – Tualatin Valley Water District**
- Jeff Peck – Washington County**
- Mel Schultz – City of Beaverton**
- Vance Walker – City of Tigard**
- David Willer – City of Forest Grove**

Chair Steve Lampert called the meeting to order at 9:02am. The meeting took place at Tualatin Valley Water District, 1850 SW 170th Avenue, Beaverton, Oregon.

INTRODUCTIONS

All members present and our guest Todd Heidgerken introduced themselves.

HOST PRESENTATIONS

Todd Heidgerken, Water Supply Program Director with Tualatin Valley Water District, presented on the Willamette Water Supply Project.

Willamette Water Supply is a regional source that started in the 1970's with water rights and studies. Highlights of the 1990's include a Regional Water Supply Plan, Pilot Plant, and water quality monitoring. In the 2000's there was more water quality monitoring, land purchases, the construction of the Willamette River Water Treatment Plant, transmission pipeline studies, Water Treatment Plant Site Master Plan, and the addition of the City of Sherwood. In the 2010's more transmission pipeline studies and a Hillsboro study were conducted and a TVWD decision was made.

Recent milestones include:

- February 2013 - City of Hillsboro Utilities Commission completed an evaluation of water supply options and selected the mid-Willamette option as the preferred alternative. The decision is predicated on finding a partner.
- April 2013 - TVWD Board of Commissioners adopted the mid-Willamette option as the preferred alternative for an additional supply source for the District by 2026.
- August 2013 – TVWD Board of Commissioners adopted an Ordinance establishing the policies and providing direction to move forward on the development of the mid-Willamette option.

Another important aspect of this project are the partners involved. Partners on all the projects are TVWD and Hillsboro. For the Willamette Water Supply Program Preliminary Design they include: Tualatin, Tigard, Beaverton, in addition to TVWD and Hillsboro. Wilsonville and Sherwood and one to be determined agency will serve in an advisory role. Washington County and one to be determined agency will serve in a coordination role on the 124th Avenue opportunity.

The 124th Avenue Water Transmission Line Design Project is being developed in conjunction with Washington County project to extend 124th Avenue. It is currently in the design phase with construction expected to occur in 2015 and 2016 upon completion of property acquisition.

The preliminary design project for the Willamette Water Supply System includes:

- Evaluation of water transmission line alignment options,
- Evaluation of terminal storage sites,
- Identification and coordination with key stakeholders along the transmission alignment,
- Identification of permitting requirements, and,
- Development of engineering guidelines and other water system evaluations.

In addition to the involvement with the partners on this design project, it is anticipated that many jurisdictions will be involved making outreach a critical component of the project. Public information and events will also be planned.

Looking ahead to the governance of the project, there are three “groups” of participants:

- Existing users
- Near-term users (2026)
- Future (post 2026) users

There are currently agreements and obligations in place with Willamette River Water Coalition and Willamette River Water Treatment Plant. The goal is to make the project work for the region.

Todd closed with a brief Q&A time answering questions about budget, water usage, and water rights and providing his contact information for follow up. He can be reached at toddh@tvwd.org or 503.848.3013.

FINANCIAL REPORT

Steve Lampert reported the current balance of \$9,352.98 ending December 31, 2013.

COMMITTEE REPORTS

Fleet

Craig Crawford reported the committee met on January 7th and discussed vehicle and equipment replacements for FY2013-14. Brands, models, engines and options such as gas vs. diesel were all discussed.

Additionally, the fleet group discussed updating equipment sharing lists. We will discuss further under the agenda item in New Business.

Steve Lampert asked Craig if there is a recommended time to keep vactor trucks and sweepers. Craig responded typically 15 years or 100,000 miles for vactors. This topic generated a good discussion from the group with a variety of responses. Vance Walker stated that in Tigard they consider the cost of maintenance vs. the years on the equipment. Arnie Gray said that their vactor is performing well with nearly 20 years because it has so few miles on it. David Willer shared that Forest Grove tracks usage with a software program to assist in determining how long to keep equipment, but approximately 10 years for a vactor, but also has an older one available if there are breakdowns. Others concurred that you have to consider downtime when factoring in how long to keep equipment in operation. Ted Claussen stated that generally they keep their vactors 10 years, but it would be pushing it to keep a sweeper for more than 5-8 years.

RDPO Update

Jim Bateman didn't have a report, but Steve Lampert and Vance Walker had recently received an email with some updates, so Steve said he would forward to everyone after the meeting. They said that some money had recently been released and it would be worth it to go through the process for any agencies in need of equipment. Vance stated that the timeframes were tight for completing the paperwork.

Storm/Sanitary

Ted Clausen reported that this committee met yesterday and when the minutes are available he will forward them to Melissa Koons.

They worked on a triage plan for FOG, as well as the need for FOG education at restaurants and grease interceptors.

The committee also spoke about bike paths and any potential challenges for keeping debris off the paths. It was noted that Washington County currently has bike paths with traffic delineator posts installed with more installations scheduled causing potential sweeper problems.

Training

Deb Dalenberg is planning a Work Zone Safety course and will keep us posted on when that is offered.

T2 provided Fork Lift and Flagging recently and the feedback received from staff was excellent.

Deb is finalizing the details on the Portland State University Business Communication Certificate Program and will forward when completed. This program will be offered at half price to our members.

Mel Schultz brought a brochure from The Dispute Resolution Center on Resolving Everyday Conflicts taught by Tsipora Dimant who is offering to do a program for CPAWC for up to 25 people at no charge. This is a great opportunity and Mel was asked to follow-up on it.

OLD BUSINESS

Vice Chair Nominations

David Willer graciously volunteered to fill the Vice Chair position for 2014, Ted Claussen seconded the motion, motion carried.

NEW BUSINESS

Hosting Agency Food Reimbursement

The group had a discussion about this agenda item. Although it was agreed that it was a good idea, after weighing the pros and cons of the food reimbursement request determined that it was not worth the amount of paperwork involved to process monthly reimbursements.

Equipment and Contact List Update

The current list was distributed. Steve Lampert opened the group discussion with the question do we need to update? Group consensus was that we did because we may need a hard copy in case of an emergency and we didn't have electronic resources available and the list helps in filling out the sharing form.

Melissa Koons will email both the Equipment and Contact Lists to everyone for updating with a goal of having everyone's updates back in three months.

CPAWC AT WORK

City of Beaverton

Mel Schultz reported that THPRD is storing a bucket truck in Beaverton and that THPRC borrowed a 45ft bucket truck.

City of Cornelius

Mark Crowell thanked City of Forest Grove and City of Banks and others for their recent efforts to help with the City's holiday tree.

Mark also asked if anyone had a tilt bed trailer or mini-excavator to borrow. Ted Claussen responded that he may.

City of Forest Grove

Dave Willer thanked Hillsboro for the cooperation in allowing for the joint purchase of Mag Chloride.

City of Hillsboro

Steve Lampert reported that Hillsboro loaned a leaf vacuum to City of Beaverton and participated in de-icing with Washington County.

City of Lake Oswego

Guy Graham reported that City of Sherwood got Mag Chloride from Lake Oswego.

City of Sherwood

Lynn Johnson reported that Sherwood applied Mag Chloride for the City of Tualatin.

City of Tigard

Vance Walker reported that Tigard loaned Oregon City a variable reader board and that Tigard is still getting their Mag Chloride from the City of Lake Oswego.

Melissa Koons reminded members that they are able to complete their sharing form on the CPAWC website. It is necessary to complete a sharing form to be included in the Sharing Log as more detailed information is required than what we share around the table.

The meeting was adjourned at 10:32am.

FUTURE CPAWC MEETINGS

Date	Hosting Agency	Location
February 13, 2014	Washington County LUT/Walnut Center	1400 SW Walnut Street, Hillsboro
March 13, 2014	City of Tigard	8777 SW Burnham St, Tigard
April 10, 2014	City of Lake Oswego	4101 Kruse Way, Lake Oswego
May 8, 2014	City of Cornelius	1300 S. Kodiak Circle, Cornelius
June 12, 2014	City of Hillsboro	142 SW Maple, Hillsboro
July 10, 2014	City of Beaverton/Public Works Facility	9600 SW Allen Blvd, Beaverton
August, 2014	No Meeting	
September 11, 2014	Tualatin Hills Park & Rec District	6220 SW 112th Ave, Suite 100, Beaverton
October 9, 2014	City of Tualatin/Operations Facility	10699 SW Herman Road, Tualatin
November 12, 2014	CPAWC Fall Workshop -- TBA	
December 11, 2014	Clean Water Services	2025 SW Merlo Court, Beaverton