



**Cooperative Public Agencies of Washington County
Minutes for May 13, 2010**

Members Present: **Chair, Michael Bakkum, City of Hillsboro**
Wayne Benson – City of Lake Oswego
Mary Davis – Washington County
Neil Kennedy – Tualatin Valley Water District
Delora Kerber – City of Wilsonville
Melissa Koons – City of Tualatin
Floyd Peoples – City of Wilsonville
Rick Vanderkin – City of Forest Grove
David Willer – City of Forest Grove

MEETING LOCATION:
City of Wilsonville 29799 SW Town Center Loop East, City Hall Room 1, Wilsonville

Chair Michael Bakkum called the meeting to order at 9:15 a.m. Introductions were made, and guests Arnie Gray and Steve Munsterman, from the City of Wilsonville, and new member Wayne Benson, from the City of Lake Oswego, were welcomed.

FINANCIAL REPORT:
Mary Davis distributed the financial report, stating that we have no expected expenses other than for secretarial for this fiscal year. The current balance is \$6,639.51.

COMMITTEE REPORTS:

Equipment Sharing Committee
No report at this time.

Fleet
No report at this time. However, Mary Davis is aware that the committee met, and Floyd Peoples mentioned that the City of Wilsonville's Fleet Supervisor has been attending.

Training Committee

Mary Davis reported that Trauma Nurses Talk Tough is confirmed for the morning session at the November 10th Workshop. Mary and Michael are working to secure additional speakers for the workshop and encourage members to send them ideas.

Storm/Sanitary

No report at this time.

OLD BUSINESS:

None

NEW BUSINESS:

FEMA Typing of Equipment

Mary Davis would like to have the updated 2010 list distributed by July 1, 2010, which would include the Cities of Wilsonville and Lake Oswego. A new column for FEMA Resource Typing has been added to the list. The FEMA website provides definitions at http://www.fema.gov/pdf/emergency/nims/508-7_public_works_resources.pdf.

Resource Directory

Our contractor is also updating the Resource Directory. Please check your listing in the Blue pages and send any new vendor listings to Mary.

Urban Area Security Initiative (UASI)

Mary Davis passed out the current, draft of the Portland Urban Area Homeland Security Strategy / Public Works Working Group Strategy. The opening mission statement is; The Public Works/Public Utilities Working Group is a group of agencies in the Portland Urban Area that will collectively plan, prepare, protect, respond, and recover from any type of emergency event, either natural or man-made by coordinating activities related to the impacts of any type of disaster on the community's infrastructure. Mary or Keith Lewis, who regularly attends UASI meetings, and will report updates to CPAWC monthly.

CPAWC AT WORK:

Michael Bakkum asked everyone to report on equipment sharing. We went around the room and provided updates, passed out the current sharing log, and blank forms to report new equipment sharing.

Michael mentioned that the City of Hillsboro regularly mows for Tualatin Hills Park and Recreation District. Michael added that Hillsboro will help Washington County with storm drain cleaning because a local contractor went out of business.

David Willer stated that City of Forest Grove has been helping with bridge sweeping.

The meeting was adjourned at 10:15 a.m.

Future CPAWC Meetings:

June 10, 2010	City of Sherwood	15527 SW Willamette Street, Sherwood
July 8, 2010	City of Lake Oswego	4101 Kruse Way, Lake Oswego
August, 2010	No Meeting	
September 9, 2010	Washington County	TVFR Admin. Bldg., 20665 SW Blanton St., Aloha
October 14, 2010	Beaverton School District/Facilities	2180 SW 170 th Avenue, Beaverton
November 10, 2010	CPAWC Fall Workshop	150 E. Main Street, Hillsboro
December 9, 2010	Clean Water Services	2025 SW Merlo Court, Beaverton