

Cooperative Public Agencies of Washington County Minutes for October 9, 2008

Attendees:

Jay Tyson (TVWD)
Mark Crowell (City of Corvallis)
Ted Clausen (CWS)
Ken Huisman (Beaverton School District)
Michael Bakkum (City of Hillsboro)
Bill Miller (ODOT)
Keith Lewis (Washington County)
Kathy Kaatz (City of Tualatin)
Amy Burns (City of Sherwood)
Jim Hough (City of Banks)
Mary Davis (Washington County)

Introductions

Introductions were made from all those present and Chair Keith Lewis stated that Terry VanMeter would not be attending meetings for right now due to illness. The group expressed their good wishes for Terry's recovery.

Financial Report

Mary distributed the financial report. The current balance is \$6,195.43.

Mary also distributed the equipment contact list with updates for each agency. She continued by announcing the Preparation for Winter Planning Meeting to be held on November 13th at Washington County Public Service Building. Mary also passed around the sand and sandbag site list and asked for any updated information to be noted.

Committee Reports

Fleet Group

Michael Bakkum from City of Hillsboro stated that there was no fleet report. There was a brief discussion on alternative vehicles with CWS stating that they currently have one vehicle that has been converted to natural gas as a test. He continued with saying that the conversion was fairly easy and has a range of about 100 miles.

Training

Mary Davis stated that there are currently 145 people signed up for the fall workshop, which leaves 5 seats still available. She also stated that she would be needing 2-3 people to assist with lunch distribution and the sign in table the day

of the event. Keith and Michael both stated they would help out with Kathy from Tualatin to check her calendar to see if she is available.

Mary distributing information regarding the State sponsored ICS training that is section specific to be held in various locations during February. There was a brief discussion between NIMS certification and this section specific training and it is noted on the training announcement that these *workshops are not a substitute for the 40-hour NIMS compliant ICS position specific courses*. Mary continued by stating that there would probably be other training offered within the region.

Storm/Sanitary

Ted Clausen from CWS stated that this group will be meeting next Wednesday and at the last meeting the topic was FOG (fats, oils and grease). He stated that the District would be sponsoring training on November 15-16 on TV Operator certifications.

Ted continued by discussing the exercise that they had the previous week with City of Hillsboro where they played out three scenarios that could potentially cause problems with discharges into creeks, loss of power in an effort to prepare and avert future issues. Exercises included both managers and field crews. Hillsboro representatives indicated that they have purchased some large pumps to assist with any issues that may arise so they can get stated with resolution instead of waiting for CWS's response.

They also discussed the Fanno Creek pump station in the Garden Home area with issues regarding capacity during a crisis and a two-year project to retrofit the system.

Keith and Mary stated that they are participating on an Urban Area Security issues group that meets the 4th Wednesday of each month at the Multnomah County Drainage District and the fact that there is no one in attendance representing wastewater. This is a regional group that is coordinating efforts on working together on strategic plans for public works agencies. They will report back to CPAWC group on their progress.

Old Business

Mary stated that Debbie V from TVF&R is currently working with a new contract vendor regarding the website. Once the contractor finishes up the website, we will be able to post updates to the site ourselves with Shadow's assistance.

Mary reminded everyone to take photos when they are participating in working together with other agencies that we can use on the website and promotional materials.

Mary also distributed the resource directories for all the agencies in attendance.

Keith stated that the new chairperson for 2009 will be Ted Clausen from Clean Water Services. Keith stated that he would furnish Ted with agenda formats and will assist him as needed.

Keith discussed the IMET Committee which consists of a group of agencies working together on multiple disciplines emergencies including Hillsboro Fire, Washington County Sheriffs and Public Works, and Tualatin Valley Fire & Rescue. They will be conducting some first responder one-day, 6-hour training complete with scenarios.

Mary reminded everyone about the Winter Planning meeting scheduled for October 27th from 1:30-3:30. Some of the participants include the weather service, ODOT, County, and Tri-Met. She asked whether or not there was any interest in inviting the Watermaster or Wally from the Dam to speak. The group thought they should both be invited to speak as well as other utilities such as Forest Grove Light, Western Oregon Light, CWS, WCCCA and noted that this was a great opportunity for sharing information before the winter weather is upon us.

CPAWC At Work

- City of Tigard & ODOT on streambed bank stabilization project
- Washington County & ODOT will be sharing equipment and personnel with a bridge replacement (Crane/operator)
- Hillsboro exercise previous week with CWS
- Beaverton School District worked with CWS on backup
- CWS loaned easement machine to Hillsboro
- Beaverton borrowed smoke generator for testing in Aloha
- Cornelius borrowed TVWD's backhoe
- Sherwood loaned 10 yard to Tualatin

Washington County is back on for purchase of a Vactor truck

There was a brief discussion on RID (Report Illegal Dumping) that is a program through Metro. Mary will invite them to a future meeting to discuss this program.

Jim thanked City of Cornelius for placing the lights on the Director's truck.

There is an AWWA training DVD that is available for loan on fire hydrant training.

Mark from City of Cornelius questioned an interest in training on the graffiti sandblasting machine recently purchased – stated was good with unpainted surfaces – machine is labor intensive.

Michael from Hillsboro discussed vendor they used to sandblast a bridge and discussed the product that is used on any concrete surface.

Jim from Banks mentioned the airport sign that was placed on Hwy 26 in the area of Shute and Evergreen that is placed up side down.

Mark at City of Cornelius briefly described the Leadership class that he is participating in and how informative it is and if anyone has the opportunity to attend it is very worthwhile. These are generally offered through local Chamber of Commerce offices during a 9-month period.

Brought up the fact that Clackamas County has moved their hours of operations to a four-day workweek and their County offices will not be open on Fridays.

Thanks to Tualatin Valley Water District hosting the meeting and including the offer for those who carpoled to obtain a Starbucks gift card.

The meeting was adjourned at 10:15 a.m.

Future CPAWC meetings:

November - Annual Workshop

December 11, 2008 - Beaverton School District