



Cooperative Public Agencies of Washington County Meeting Minutes for September 10, 2015

Members Present: **Dave Willer, Chair – Forest Grove**
 Vance Walker – City of Tigard
 Dale Fishback – Tualatin Valley Water District
 Don Januik - Clean Water Services
 Chris Walsh – Washington County
 Steve Lampert – City of Hillsboro
 Deb Dalenberg – Washington County
 Keith Lewis – Washington County OPS
 Julia Erickson – City of Hillsboro
 Karl Dinger – City of Hillsboro
 Mel Schultz – City of Beaverton
 Guy Graham – City of Lake Oswego

Chair, Dave Willer called the meeting to order at 9:02am. The meeting took place at City of Hillsboro, Civic Center, Room 113B.

INTRODUCTIONS

All members present and recorder, Sheila Lardy, City of Forest Grove.

HOST PRESENTATIONS

City of Hillsboro, Public Works – new facility. Presentation by Karl Dinger. Slideshow presenting the preliminary site development plan, concept plans, shop floor plan, operations floor plan, and building perspective. Chris presented a seismic question, Guy inquired about design/build, Keith questioned budget and parking ideas and Vance asked about the acres lost to wetland area. The presentation and discussion finished at 9:39am.

FINANCIAL REPORT

Dave Willer reported the current balance of \$15,329.46 ending August 31, 2015. Portions of the budget report are incomplete. Fall workshop charges are missing. Dave will update the report and send it to members via email. The speakers for the Workshop cost approximately \$4,500. A reminder will be sent out for the Fall Workshop registration. Also, a short discussion was held regarding the production of a new video.

COMMITTEE REPORTS

Fleet

No Fleet Report

RDPO Update

Keith stated that the next meeting is in Clark County on September 30 from 1pm until 2:30pm.

Storm/Sanitary

Don reported that the Forest Grove location is still be used for the dewatering site. Willer reported on the joint project between City of Forest Grove and Clean Water Services (23rd Avenue I&I Project – Phase II)

Fall Workshop

Steve discussed the agenda, conference room reservations and video. Keith has Haven Simmons and Break Out Sessions confirmed and in order. Per Deb, the rooms at Public Works are reserved for the lunch session. Mel stated that Ogie presentation is informational only, no attendee participation. Dave mentioned that police and fire staff might be interested in the Eldridge presentation. Members anticipate a little over 100 attendees.

- **Tasks still needing confirmation: Room Assignment and Parking Passes for Presenters (Nicole).**

OLD BUSINESS

Julia will transition into the new Secretary role starting in January/February for a one-year assignment. She will replace Nicole.

NEW BUSINESS

Dave sent the current dues list around the table. The list looks good and it appears that most everyone is paid.

CPAWC AT WORK

Deb shared that Road Scholars is October 13 & 14. Also, coming soon is the Juvenile Services Group – Courageous Conversations. The County is looking for facilitators for this group.

Chris said there is a free class available soon for ICS 300/400. November 3-5 at Walnut Street facility and December 8-9 at the Law Enforcement Center. Deb will send the registration email to members. Also, there is a Winter Planning Meeting on October 30 at the Walnut Street facility. (*email to follow*)

Equipment Sharing

City of Forest Grove sent water tanker out to the Hagg Lake boat ramps. They need fresh water. Dave looking into alternatives. Dave also mentioned that Forest Grove has a new Aquatech truck available if needed.

Keith loaned reader boards to Cornelius and borrowed others from Hillsboro. Also, has paver on standby through Mark Olson.

Vance borrowed road grader from Lake Oswego for large pathway project. Also, borrowed signs, roller, and barricades. Tigard also borrowed reader boards from Tualatin and a paver from Beaverton.

Dale mentioned and thanked Tigard for cleaning up the street for TVWD.

Don loaned an excavator for TVF&R.

Steve borrowed CWS vector truck and ended up leasing it. Also borrowed the Emergency Responders trailer from Sherwood for the airshow.

Try to take more pictures with the COOPERATIVE PUBLIC AGENCIES of WASHINGTON COUNTY sticker to showcase at the Fall Workshop.

The meeting was adjourned at 10:35am.

FUTURE CPAWC MEETINGS

Date	Hosting Agency	Location
August 2015	No Meeting	
September 10, 2015	City of Hillsboro	150 East Main, Hillsboro
October 08, 2015	Fall Workshop	Hillsboro Auditorium
November 12, 2015	City of Sherwood/Operations Facility	15527 SW Willamette St., Sherwood
December 10, 2015	Clean Water Services	2025 SW Merlo Court, Beaverton