

**Cooperative Public Agencies of Washington County
Minutes for February 10, 2005**

Members present:

Jerry Arnold	West Slope Water District
Ted Claussen	Clean Water Services (CWS)
Colin Croas	Hillsboro School District
Mary Davis	Washington County LUT
Rich Girard	Washington County LUT
Sam Hunaidi	ODOT
Mike Lueck	City of Tigard
Lee Weislogel	Tualatin Valley Water District
Rich Williams	City of Gaston
Gaylie Cashman	CPAWC Office Assistant (City of Tualatin)

Members not present:

Jerry Barron	Tualatin Valley Fire & Rescue (TVF&R)
Dan Boss	City of Tualatin
Cal Bowersox	City of Forest Grove
Dave Chrisman	Tualatin Hills Park & Recreation Department (THPRD)
Mark Crowell	City of Cornelius
Gary Hirsch	Washington County LUT
Dan Kearn	City of Hillsboro
Dick Meinz	Tualatin Hills Park & Recreation Department (THPRD)
Brad Hoskins	Tigard-Tualatin School District
Scott Porter	Director, OCEM
Craig Sheldon	City of Sherwood
Melinda Shumaker	Beaverton School District
Terry VanMeter	Washington County LUT
Maryann Scriva	Tigard-Tualatin School District
Debbie Vuylsteke	Tualatin Valley Fire & Rescue (TVF&R)
Dave Willer	City of Forest Grove

Rich opened the meeting with introductions of members and webmaster for CPAWC, Joe Wagner, TNT Webcrafters.

Financial Report – Debbie was not present to report but Mary distributed the accounting for review. The current balance is \$3,285. There was discussion about the resource directory and remaining unpaid dues. The budget for the 2004 CPAWC Workshop was \$3500 and the final net cost was only \$2500.

Committee Reports:

Equipment Sharing Committee – Craig was not present to report. Rich said he would pursue getting the equipment list updated.

Training Committee –Terry was not present to report but Mary shared there were eight available slots to attend the shortened version of the ACT 20 class for facilities personnel. It will be held at the Beaverton School District offices on 170th, 8:30 to 11:30 AM on March 15. The focus is on post quake damage assessment. The charge is \$20 for the handbook. There will be a longer version held in Clackamas County. She reminded members that Washington County is presenting the Public Assistance Program, which is directed toward finance and project managers on February 22, from 1 PM to 4 PM at the Blanton Street Tualatin Valley Fire and Rescue site. The focus will be helping agencies with FEMA assistance after an event. She also reminded members of the joint APWA/OEMA conference at Seven Feathers in Canyonville April 26 - 29. The program will be a blend of emergency management and public works. She also distributed a flyer on the GOSH conference (Oregon Governor's Occupational Safety & Health Conference) to be held at the Oregon Convention Center February 28 - March 3. Contact Mary about any of these opportunities. She also shared that the City of Hillsboro's new Civic Center will have rooms available for training or meetings.

Storm/Sanitary Sewer Committee - Ted said he had gathered all the contacts of each agency who supervises storm/sanitary maintenance. He has been working on setting up a meeting for the supervisors to meet with him to develop a solid relationship with CWS. He also hoped to connect with a representative from ODOT.

Old Business:

Joe Wagner, the webmaster for the CPAWC website was present to discuss possible changes to improve the website. Some suggestions that were made include posting meetings and training opportunities on a calendar, having a page that equipment could be listed for sale, having a page to link to other agencies, adding photos, and adding a link to access ODOT's current road conditions.

Rich distributed the National Public Works Week Communications Plan flyer regarding participation at the Public Works Fair at Washington Square May 14-15. The first planning meeting is February 24. Rich is the contact person for this event.

New Business:

Lee announced his retirement from Tualatin Valley Water District in October 2005.

CPAWC at Work:

The previous month's sharing will be included in the updated sharing log.

The meeting was adjourned at approximately 11:10 AM, followed by a tour of the Hillsboro School District's new Operations facility.

The next meeting is 10:00 AM, March 10, City of Tigard, Tigard Water District Auditorium, 8777 SW Burnham St. (on the corner of Hall Blvd. and Burnham St.).

The following agencies will host the 2005 CPAWC meetings:

April 14	City of Tualatin
May 12	Beaverton School District
June 9	Washington County
July 14	City of Sherwood
August	No meeting
September 8	City of Cornelius
October 13	City of Forest Grove
November Workshop	No meeting
December 8	Clean Water Services

Prepared by Gaylie Cashman, office assistant for CPAWC.