



## Cooperative Public Agencies of Washington County Minutes for July 19, 2018

### **Members Present:**

President, Vance Walker, City of Tigard  
Steve Curtis, City of Beaverton  
James Vitko, Clean Water Services  
Jim Bateman, City of Lake Oswego  
Keith Lewis, Washington County

Secretary, Teri Cunningham, City of Beaverton  
Cody Brown, City of Beaverton  
Joshua Ellis, City of Hillsboro  
Steve Zigler, City of Sherwood

President Vance Walker called the meeting to order at 9:00 am. The meeting was held at City of Beaverton, 9600 SW Allen Blvd., Beaverton OR 97005.

### **Introductions:**

All members present introduced themselves.

### **Financial Report:**

None. Vance gave an update the non-profit status. Vance and Dave will sign paperwork for the bank account and then we can coordinate the transfer of funds from TVF&R. They will also meet with the CPA to finalize our non-profit status. Teri will send membership invoices once this has been completed.

### **COMMITTEE REPORTS:**

**Fleet:** Will be meeting next week.

**RDPO Update:** Keith visited the Rodeo in Oregon City and everyone did a great job.

**Storm/Sanitary:** CWS has started its root program. If anyone needs them to address any issues, please send James a list.

### **Old Business:**

Nonprofit status – topic covered under Financial Report.

### **New Business:**

Meeting frequency. The committee discussed meeting every other month versus every month. Work load, meeting substance, and meeting attendance were some of the issues discussed. Vance moved to vote on meeting every other month. Keith seconded the motion. All in

attendance voted aye. Vance and Teri will draft an e-mail to be sent to all CPAWC members notifying them of this change.

**Topic of the Month:**

Paving practices. The group shared different paving project techniques.

**CPAWC AT WORK:**

City of Lake Oswego purchased City of Tigard's old valve turner

City of Beaverton helped Clean Water Services rework some catch basins

Washington County worked on a project with ODOT and the Railroad

Washington County will borrow a reader board from the City of Cornelius for a Labor Day Weekend project

City of Lake Oswego is using the City of Sherwood's easement machine

The meeting was adjourned at 10:01 am.

**Next Meeting:**

September 20, 2018

City of Tualatin

10699 SW Herman Rd.

Tualatin OR 97089