



## Cooperative Public Agencies of Washington County Minutes for May 16, 2019

### **Members Present:**

Secretary, Teri Cunningham, City of Beaverton  
Justin Jensen, City of Hillsboro  
David Senz, City of Hillsboro  
Bert Olheiser, City of Tualatin  
Vice President, Ken Schlegel, Washington County

Cody Brown, City of Beaverton  
Joshua Ellis, City of Hillsboro  
Steve Zigler, City of Sherwood  
Keith Lewis, Washington County

Secretary, Teri Cunningham called the meeting to order at 9:05 am. The meeting was held at the City of Hillsboro, 4415 NE 30<sup>th</sup> Ave., Hillsboro.

### **Introductions:**

All members present introduced themselves.

### **Presentation:**

None

### **Financial Report:**

None – still waiting for direction from the CPA on account information transfer. Vance sent her another reminder 5/16/19.

### **COMMITTEE REPORTS:**

#### **Fleet:**

- Contracts – city attorneys are now getting involved so contracts are being cut down to a three year duration. Common contracts include fuel and generator services.
- How often fleet vehicles are detailed – each jurisdiction has its own set of standards.
- Using retired police vehicles as pool vehicles – Crown Vics work well.

#### **RDPO Update:**

- No new information.

#### **Storm/Sanitary:**

- No new information.

#### **Old Business:**

Workshop – No update

Equipment List – Teri will e-mail the last full list (from 2014) to members for updates – specifically what equipment is ok to share. She will compile a new list from the updated information and post on the website, hopefully by the end of June.

**New Business:**

- VP Selection – Ken Schlegel is our new Vice President.

**Topic of the Month:**

None.

**CPAWC AT WORK:**

- None

**The meeting was adjourned at 10:00 am.**

**Next Meeting:**

July 18, 2019  
Washington County  
Training Room 1  
Walnut Street Center  
1400 SW Walnut St.  
Hillsboro