



## Cooperative Public Agencies of Washington County Minutes for December 21, 2017

### **Members Present:**

Chair, Vance Walker, City of Tigard  
Cody Brown, City of Beaverton  
Ken Schlegel, Washington County  
DJ, River Grove Water District  
Bert Olheiser, City of Tualatin

Secretary, Teri Cunningham, City of Beaverton  
James Vitko, Clean Water Services  
Jim Bateman, City of Lake Oswego  
Steve Zigler, City of Sherwood

Chair Vance Walker called the meeting to order at 9:00 am. The meeting was held at The City of Lake Oswego, 17601 Pilkington Rd., Lake Oswego, OR 97035.

### **Introductions:**

All members present introduced themselves.

### **Host Presentation:**

Jim Batemen gave us a tour of their new Public Works facility. He also gave us an overview of the building process.

### **Financial Report:**

None.

### **COMMITTEE REPORTS:**

#### **Fleet:**

Craig Crawford was absent, Steve Zigler sent topics of discussion for their 11/16 meeting as follows:

- Electric Vehicles – do the jurisdictions charge for electric vehicle parking?
- Which companies provide lift certifications?
- Which companies provide trailer fabrication? Great Northern Trailer was the only fabricator known to the group.
- Where to jurisdictions purchase tire chains and how do they store them?

#### **RDPO Update:**

Vance Walker gave the group an update. Projects have been placed in 2018 if funding is available.

### **Storm/Sanitary:**

CWS has completed their leaf program. They currently pick up leaves in the street for about 14% of their jurisdiction. They will be reviewing their current program as it was started as a flood prevention program and has now grown into a yard clearing program.

### **Spring Workshop:**

Vance Walker will be scheduling a meeting with the workshop committee the first part of January to discuss updates.

### **Old Business:**

Vance Walker will be meeting with the CPA and Ken Schiegel (our volunteer treasurer) to move forward with turning the CPAWC into a non-profit the first part of January.

### **New Business:**

Ken Shiegel brought up two topics:

1. The winter planning meeting. Was it beneficial? If there are any ideas for next year's meeting please let Ken know. They are looking at expanding the meeting to include other jurisdictions in the Portland/Metro area.
2. The regional emergency management exercise will be held in May 2018. This exercise will focus on a major wind storm and the implications to various jurisdictions – staffing, debris removal/management. Ken stated that this type of exercise was ideal and that participation by the CPAWC group would greatly benefit the outcome as working together is what the group is about.

### **Topic of the Month:**

Deicer manufacturers/storage. We ran out of time and were unable to discuss this topic.

### **CPAWC AT WORK:**

#### **Equipment Sharing:**

City of Lake Oswego stored deicer for the City of Tigard

City of Tualatin has a bucket truck that is certified and ready to be used if needed

City of Cornelius borrowed dome lights from the City of Sherwood for a winter festival

City of Beaverton borrowed a bucket truck from the City of Tigard

City of Beaverton borrowed a chipper from THPRD

City of Beaverton and CWC have a standby agreement for the use of a vactor truck if needed

The meeting was adjourned at 11:00 am.

### **Next Meeting:**

January 18, 2018

Clean Water Services, 2025 SW Merlo Ct., Beaverton OR