



Cooperative Public Agencies of Washington County Minutes for November 16, 2017

Members Present:

Chair, Vance Walker, City of Tigard
Cody Brown, City of Beaverton
David Willer, City of Forest Grove
Ken Schlegel, Washington County

Secretary, Teri Cunningham, City of Beaverton
Mel Schultz, City of Beaverton
Todd Klein, Tualatin Valley Water District
Keith Lewis, Washington County

Chair Vance Walker called the meeting to order at 9:00 am. The meeting was held at The City of Forest Grove, located at 1915 Main St., Forest Grove, OR 97116.

Introductions:

All members present introduced themselves. Mel introduced Cody Brown as one of his replacements since Mel is retiring.

Host Presentation:

None.

Financial Report:

None.

COMMITTEE REPORTS:

Fleet:

Craig Crawford was absent, but sent topics of discussion for their 9/14 meeting as follows:

- ASE certifications – what are the benefits
- Ford Explorer Co2 concerns – what is being done? How is it affecting fleet departments? Is there a recall?
- Performance measures – what are people doing with the data? How to track performance measures & their importance.
- Trailers – specs for trailer to make them more useful.

Their next meeting is scheduled for this afternoon. The committee discussed how to retrieve this information in a timelier manner if the subcommittee is not going to be represented. Teri will reach out to Craig to discuss options.

RDPO Update:

Keith said the committee hasn't met since our last meeting. Their next scheduled meeting is 11/29/17.

Storm/Sanitary:

No update.

Spring Workshop:

The committee met on 11/15. They brainstormed themes for the workshop – developing leadership, customer service and emotional intelligence were some mentioned. The workshop will be held on 4/26/18. Keith will verify the location. The committee will be investigating resources/speakers for the workshop.

Old Business:

Vance will be meeting with the CPA and Ken (our volunteer treasurer) to move forward with turning the CPAWC into a non-profit.

New Business:

Teri will e-mail the group the meeting signup sheet for 2018.

Mel discussed the importance of promoting the CPAWC. He suggested a presentation be put together for council members/city managers to see to remind them what the program is about. It was also suggested the web site be updated to be more user friendly and informative.

Topic of the Month:

Winter preparation – each represented jurisdiction discussed what they have available for inclement weather events. They also discussed how to share resources if necessary.

CPAWC AT WORK:

Equipment Sharing:

City of Beaverton borrowed dump trucks from City of Tigard
THPRD borrowed City of Beaverton's compressor and bucket truck
City of Gresham borrowed a dump truck from Washington County
TVWD borrowed an excavator from Clean Water Services
Clean Water Services helped TVWD on 119th – water break and jetted culverts
City of Forest Grove cleaned a culvert on Highway 6 for ODOT
City of Forest Grove loaned a small cat to ODOT

The meeting was adjourned at 11:00 am.

Next Meeting:

December 21, 2017

City of Lake Oswego, 17601 Pilkington Rd., Lake Oswego, OR 97035