



Cooperative Public Agencies of Washington County Minutes for January 17, 2019

Members Present:

President & Treasurer, Vance Walker, City of Oregon City	Steve Curtis, City of Beaverton
Cody Brown, City of Beaverton	Secretary, Teri Cunningham, City of Beaverton
David Runyon, City of King City	James Vitko, Clean Water Services
Keith Lewis, Washington County	Jim Bateman, City of Lake Oswego
Bert Olheiser, City of Tualatin	Adam Jensen, City of Tigard

President & Treasurer Vance Walker called the meeting to order at 9:00 am. The meeting was held at the City of Beaverton, 9600 SW Allen Blvd., Beaverton.

Introductions:

All members present introduced themselves.

Presentation:

Steve Curtis gave a brief presentation on the benefits of heat maps.

Financial Report:

Vance shared that we have received dues from most entities which will be deposited tomorrow. He will complete on-line paperwork and bill paying tomorrow. He will also coordinate with TVF&R to transfer funds into the CPAWC account. Sometime next week, he will deliver all paperwork, keys, etc. to Teri. THANK YOU VANCE FOR ALL YOUR WORK IN MAKING THE NON-PROFIT A REALITY!!

COMMITTEE REPORTS:

Fleet:

1. Oil samples for large trucks – who does them and where. Most people that do them say they use SOS.
2. PMs – what they consist of and how often are they done.
3. Fuel sites – most have a single fuel site and some of the bigger cities are going to multiple sites.
4. Fall protection is required by OSHA when working on large trucks.
5. Electric vehicle stations – some charge for them and others have them as a free service.

RDPO Update:

1. Discussed the shake alert and early warning system the City of Gresham is talking about implementing.

Storm/Sanitary:

1. CWS site is open to the cities. Scales aren't up and running yet though.

Old Business:

Workshop – The next committee meeting was scheduled for later today. The meeting has been rescheduled for early next week. CWS will be providing SSO training during the workshop.

New Business:

Website Updates – Teri shared updates that Ken has implemented. THANK YOU KEN FOR ALL YOUR HARD WORK IN UPDATING THE WEBSITE!!

Equipment Lists – during Ken's review of website material, he discovered that our posted equipment list only has information for Washington County and the City of Forest Grove. Teri asked that entities contact their Fleet Managers and request a list of equipment and send to her for consolidation and posting.

Officer Elections – Keith Lewis nominated Steve Curtis to be our new President/Treasurer. Jim Bateman seconded the motion. All in attendance voted aye. Vice President elections will be held at our next meeting in March. Teri will remain Secretary for another year.

Topic of the Month:

None.

CPAWC AT WORK:

City of Lake Oswego is in discussions with the City of Forest Grove to donate their grader. If the City of Forest Grove decides not to take it, the City of Lake Oswego will send it to auction.

Clean Water Services is using City of Beaverton's excavator.

City of Tualatin is storing equipment for the City of Lake Oswego.

The meeting was adjourned at 10:03 am.

Next Meeting:

March 21, 2019
City of Tigard
8777 SW Burnham
Tigard